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**ALBANY COUNTY SEWER DISTRICT**

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**TO:** ALL SANITARY WASTE HAULERS  
**FROM:** PERMIT COMPLIANCE MANAGER  
**SUBJECT:** SANITARY HAULED WASTE REQUIREMENTS  
**DATE:** JANUARY 1, 2009

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Attached please find the following:

1. A copy of the Sanitary Hauled Waste Rules and Requirements.
2. A copy of the Sanitary Hauled Waste Daily Worksheet.
3. A copy of Local Law F, 2008 Article IX entitled: Disposition of Sanitary Hauled Wastes.
4. Permit Application.

All applicants must review and complete the application in order to be issued a Sanitary Hauled Waste Disposal Permit.

Please contact the District at 518-447-1614, with any questions.

/dd  
enc.

## **SANITARY HAULED WASTE DISPOSAL RULES & REGULATIONS**

1. ***Sanitary Hauled Waste Disposal Permit Application*** – The New York State Department of Environmental Conservation will issue your company a waste hauler permit as per NYCRR 364. A copy of this permit is required in order for your company to be issued a Disposal Permit by the District. The District will issue a permit number for each truck permitted to haul waste to the District facilities. This number must be displayed on each side of the truck using a minimum of 2 inch numbers. Failure to display your permit number on the vehicle may result in a fine and/or possible suspension of your permit.
2. All Sanitary Hauled Waste haulers must have a valid discharge permit.
3. All Sanitary Hauled Waste must be in compliance with Local Law F, 2008, Article IX.
4. Disposal hours at the District's facility are between the hours of 6:00 a.m. and 9:00 p.m. Additional times are available upon request and the approval of the District.
5. ***Sanitary Hauled Waste Daily Worksheets*** (copy attached) – All worksheets must be completed with customer contact name, address, phone number, type of waste, volume of waste, indication whether the waste was generated **inside** or **outside** of the County, the name of the driver, date, time of delivery, and the vehicle permit number issued by the District (not your NYSDEC number). Failure to complete the Sanitary Hauled Waste Daily Worksheet may result in a fine. Please advise your customers that the District may contact them to verify the load.
6. All vehicles must stop upon entering the facility to drop off the Sanitary Hauled Waste Daily Worksheet before the load is dumped. Periodic spot checking of loads (by sampling) will be performed. If your name appears on the District's drop box, you will be required to take the sampling container located at the top of the drop box and collect a sample as you discharge your load. The sample must then be dropped off at the laboratory on your way out.
7. Loads will be discharged at designated areas indicated by the District.
8. Any spills must be reported immediately to District personnel and be cleaned up by the hauler. Any costs incurred by the District to clean spills caused by the hauler will be billed to the hauler.
9. Any vehicle used to haul other materials prior to hauling District approved waste must certify that their vehicles are clean. This may mean taking the vehicle in question to an independent truck wash station to be cleaned prior to hauling waste to the District facility. This certification is included on each District worksheet. Failure to maintain a clean vehicle may result in a fine and/or revocation of your permit.
10. The permit **ONLY** allows the hauler to haul waste from **RESIDENTIAL** septic tanks, **RESTAURANT** grease traps and **PORTABLE** toilets. All other waste must be approved by the District by completing a "Request Form for Hauled Waste Disposal". Haulers should make sure the customer has completed this form and been approved by the District prior to loading the truck. There are **NO** exceptions. If a hauler hauls waste other than what is approved on the permit, the permit may be revoked and the hauler may be fined.
11. **Trucks must not exceed 10 mph in the plant.**

**ALBANY COUNTY SEWER DISTRICT**  
**SANITARY HAULED WASTE DAILY WORKSHEET**

Company: \_\_\_\_\_ ACSD Permit # \_\_\_\_\_

Truck Capacity: \_\_\_\_\_

<u>Name, Phone # &amp; Address of Customer</u>	<u>Gallons</u>		<u>Waste Approval # If Applicable</u>
	<u>In County</u>	<u>Out of County</u>	
1. _____ _____ _____	_____	_____	_____
2. _____ _____ _____	_____	_____	_____

Type of Waste: \_\_\_\_\_ Total Gallons \_\_\_\_\_

Place the number from above load with the corresponding material:

Sewage Sludge \_\_\_\_\_

Septic Tank \_\_\_\_\_

Chemical Toilets \_\_\_\_\_

Grease Trap \_\_\_\_\_

Other (explain) \_\_\_\_\_

I hereby certify under penalty of law that this document and any attachments were prepared under my direction to assure that all the information is accurate and true. I certify that the vehicle has not carried any waste other than the waste listed above prior to hauling this load or the vehicle has been certified clean prior to loading. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for know violations.

Driver Signature \_\_\_\_\_

Time & Date \_\_\_\_\_

Local Law F, 2008

ARTICLE IX

DISPOSITION OF SANITARY HAULED WASTE

Section 9.1 Permit Required

The discharge of Sanitary Hauled Waste into the County Sewerage system and sewers tributary thereto will be permitted only with the approval of the Commission. Persons desiring to so discharge Sanitary Hauled Waste shall be required to obtain a permit from the Director. Sanitary Hauled Waste under this Article shall mean suitably conditioned human excrement in a fluid state, or such other fluid wastes, which are non-toxic industrial wastes, and also sewage sludge from small sewage treatment plants all located within the limits of the County of Albany. The discharge of such wastes from sources outside of Albany County is prohibited.

Section 9.2 Conditions for Discharge of Sanitary Hauled Waste

The discharge of Sanitary Hauled Waste shall be made only at the location stated on said permit unless the Director requires another location. The time and conditions for permissible discharge shall be as set forth on the permit unless revised by the Director.

All fluid wastes which are non-toxic industrial wastes, shall be accepted only upon recommendation of the Executive Director and approval of the board of Commissioners. In the event that such fluid wastes which are non toxic industrial wastes are accepted, the industry from which such wastes are accepted must provide for the cost and expense of sampling and analysis as required by the District and shall be responsible for the Sanitary Hauled Waste fees in effect at the time of discharge.

Section 9.3 Regulations Relating to Permits

The applicant for a permit shall be the owner of the vehicle for which a permit is applied. Any false or misleading statements in any application for a permit will invalidate the permit. All permits issued by the Director will be for one (1) year. Such a permit may be suspended or revoked at any time by the Director.

Any industry which discharges fluid wastes which are non-toxic industrial wastes shall obtain a permit under Article VII of this Local law and shall meet and comply with all other provisions of both Article VII and Article VIII.

All acts performed in connection with the permit shall be subject to regulations of the County Sewer District and all local and general laws, ordinances, and regulations which are now in, or may come into effect. Such acts shall also be subject to inspection by the Director or his representatives.

**Albany County Sewer District  
Sanitary Hauled Waste Disposal Permit Application  
ACSD Permit # \_\_\_\_\_**

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Company Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

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Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

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Vehicles	1	2	3	4	5
ACSD Permit #					
Make					
Year					
Color					
Permit Plate #					
Tank Capacity					

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Type of Waste:

- Grease Traps \_\_\_\_\_
  - Sewage Sludge \_\_\_\_\_
  - Septic Tanks \_\_\_\_\_
  - Chemical Toilet \_\_\_\_\_
  - Other, Describe \_\_\_\_\_
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List Communities or Institutions Served and/or Special Conditions: \_\_\_\_\_

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Company Name

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Signature of Authorized Representative of Company