

# CALL FOR APPLICATIONS

## Community Advisory Committee (a minimum of nine appointments)

The ALBANY COUNTY LAND BANK CORPORATION, A NEW YORK STATE LAND BANK is seeking applications from qualified residents from the County of Albany for the following position:

### **Title of Position:**

Member, Community Advisory Committee

### **Term of Appointment:**

Terms are for three years; however, since this is the initial appointment of the Committee, of the members initially appointed, one third shall be for a term of one year, one third shall be for a term of two years, and one third shall be for a term of three years.

Appointees are eligible for reappointment at the end of their term to an additional term of three years.

### **Qualifications of Members:**

Members shall reside in Albany County and possess a reputation for fairness, integrity and responsibility and have demonstrated an active interest in public affairs and service. The Committee shall reflect community diversity in their appointments.

### **Position Responsibilities/Duties:**

(a) The purpose of this committee shall be to advise the land bank staff and board on land bank activities in their respective communities throughout the county, as well as to keep residents within those areas apprised of land bank activities and provide them the opportunity to comment. The Committee will work with the board to develop a set of acquisition and disposition priorities and policies. The land bank may employ a not-for-profit corporation that serves the specific neighborhood to assist the Committees in this process.

(b) The Committee will keep the board informed about developing conditions and opportunities related to vacant or delinquent property in their coverage areas. The Committee will develop ways to keep stakeholders in their respective communities and neighborhoods apprised of land bank activities and opportunities, will solicit input from stakeholders, and convey it to the Board.

(c) At a minimum, the committee shall, in conjunction with land bank staff, hold a well-advertised annual public hearing to take input on their priorities and goals and to present a report on their recommendations throughout the year as compared to the final decisions made for the same properties. In addition, the committee may, by majority vote, call for a public meeting of the land bank board for the same purpose.

(d) The Board will keep the Committee informed of potential acquisitions and development opportunities in their areas and will afford the Committees adequate time to review and make rec-

ommendations on all purchases or sales that don't fall within a predetermined set of routine transfers (e.g. side lot sales). All decisions shall be made collaboratively with the municipality's planning staff and the relevant Committee.

**Application Requirement:**

Applicants are requested to submit a current resume and letter of intent describing qualifications, as well as why they would like to serve on the committee. Please send to:

ALBANY COUNTY LAND BANK CORPORATION  
c/o Habitat for Humanity Capital District  
200 Henry Johnson Blvd Albany, NY 12210  
Tel: 518-462-2993  
Fax: 518-427-9826  
E-mail: [albanycountylandbankcorp@gmail.com](mailto:albanycountylandbankcorp@gmail.com)

Selected applicants may be interviewed by a special committee of the ALBANY COUNTY LAND BANK CORPORATION, prior to appointment.

**Deadline for Applications:** 4:00 pm, **Friday, August 15, 2014.**

**Policy Statement**

The ALBANY COUNTY LAND BANK CORPORATION Board of Directors is committed to assuring that its appointments to the Community Advisory Committee are representative of the diversity of Albany's population.