



**EXECUTIVE ORDER AND DIRECTIVE 12-03**  
**Issued by**  
**ALBANY COUNTY EXECUTIVE DANIEL McCOY**

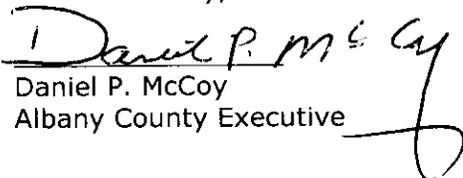
**Whereas**, Albany County is fully committed to protecting the privacy and security of personal information in the possession of the County of Albany; and

**Whereas**, Albany County will not tolerate the public release of personal information like social security numbers;

**THEREFORE, I, Daniel McCoy, Albany County Executive, by virtue of the powers vested in me pursuant to the Albany County Charter and the laws of the State of New York, HEREBY ORDER AND DIRECT THAT:**

- (1)** It shall be the responsibility of our Human Resources Department to create policy and procedure to ensure that employees private and personal information is not released; and
- (2)** The release by any County employee of any personal information shall be considered an infraction that merits disciplinary action up to an including termination ; and
- (3)** This Order shall take place immediately!

Dated: 10th day of September 2012  
Albany, NY

  
Daniel P. McCoy  
Albany County Executive