OFFICE OF THE ALBANY COUNTY CLERK

CLERK OF SUPREME AND COUNTY COURTS ALBANY COUNTY COURT HOUSE, ROOM 128 ALBANY NY 12207-1077

THOMAS G. CLINGAN
ALBANY COUNTY CLERK



LYNN M. VAILLANCOURT GERALDINE M. GOULD FIRST DEPUTY COUNTY CLERKS

> MARLENE J. DION SHERLYN CHAPMAN DEPUTY COUNTY CLERKS

INSTRUCTIONS: TRANSFERING A PISTOL PERMIT

THIS REQUEST IS IN ACCORDANCE WITH SECTION 400, SUBDIVISION 5 OF THE NEW YORK STATE PENAL LAW EFFECTIVE AUGUST 1, 1977.

AMENDMENT TO SECTION 400.00, SUBDIVISION 14 OF THE PENAL LAW MANDATES THE SUM OF \$5.00 BE COLLECTED FOR EACH PISTOL PERMIT RECORD TRANSFERRED INTO AND OUT OF EACH COUNTY.

Please download and print the State Police PPB-5 "Firearm License Amendment" form (you can use the link on our website.)

PLEASE NOTE that all requests for TRANSFERS must be submitted on this PPB-5 form, <u>but</u> <u>transfers do NOT require the Albany County Attachment to PPB-5 form that is used for other types of amendments.</u>

Print your Date of Birth in the space marked "DOB." Print the name of the county you are MOVING TO on the "Amendment form for ____ County" space. Print today's date in that space.

Fill in your name and your OLD address, including city/town/village and county. Print your pistol license number and related information in the spaces marked, including "Albany County" as the county "Transferred from" and the name of the county you're moving to under "Transferred to."

IMPORTANT: CIRCLE THE WORD "TRANSFER" on the right side of the form.

Print your name and your NEW ADDRESS on the line provided.

Please do not enter any information under items 3, 4 or 5. Answer the question at the bottom of the form, using the reverse side of the form for details and explanations if necessary.

Sign your full name in ink on the bottom right of the form, and return it to the above address together with two separate checks: \$5.00 payable to "Albany County Clerk" and another check for \$5.00 payable to the County Clerk of the county you are transferring to.