Fingerprinting for all pistol permit applications in <u>Cohoes</u>, or <u>Watervliet</u>, or in the Towns of <u>Bethlehem</u>, <u>Guilderland</u>, or <u>Green Island</u> ONLY

Applicants need to contact L-1 Identity Solutions to schedule an appointment to have their fingerprints taken with Live Scan. This appointment needs to be made for a date following their appointment with the Police Department to submit the application. Applicants can schedule an appointment by going to L-1's website at: www.L1enrollment.com or by calling the L-1 toll free call center at (877) 472-6915. Appointment scheduling via the website is available 24/7/365. Appointment scheduling via the call center is available 9:00am to 9:00pm Monday through Saturday.

The applicant will select the most convenient location to get fingerprinted as part of making their appointment. A list of available locations can be found at www.L1enrollment.com. Select "NY" and then click on "Locations" to view the listings.

Payment options include: personal or business checks, government check, certified check, bank check, or money order for \$106.00 payable to "L-1 Enrollment Services."

Payment can be made by credit card IN ADVANCE through their website, but NO CREDIT CARDS OR CASH ARE ACCEPTED AT THE FINGERPRINTING LOCATION.

The applicant will go to the fingerprinting location and bring 2 forms of identification, at least one of which must have a photo. When the applicant schedules their appointment, they will be given the options of what forms of ID are considered acceptable, These options include driver's license, US Passport, Social Security Card, etc... If applicant doesn't pay on-line when scheduling their appointment, they will need to bring their payment to the fingerprinting appointment. Applicant will be provided with 2 receipts indicating applicant's name, fingerprinting site location, date and time, fee paid and reason for fingerprinting. One of these receipts needs to be forwarded to the investigating officer from the Police Department.

Upon completion of applicant's fingerprint search process, the DCJS and FBI responses will be delivered electronically to the Police Department.

Applicants will need to provide the following Information to L-1 Enrollment Services at the time their fingerprints are scanned:

- 1. Name of Police Department
- 2. Reason code: Pistol