

Amended Certificate of Doing Business Under Assumed Name
(“Amended D/B/A Certificate”)

Albany County Clerk’s Office, County Court House Room 128, Albany NY 12207 (518) 487-5100

Bruce A. Hidley, Albany County Clerk - www.albanycounty.com/clerk/

IT IS ESSENTIAL THAT YOU PLEASE PRINT CLEARLY OR TYPE THIS FORM!

PURSUANT TO SECTION 130 OF THE GENERAL BUSINESS LAW OF NEW YORK STATE

The Certificate of Doing Business Under Assumed Name filed in the Albany County Clerk’s office under the assumed name _____

which certificate was filed on _____ (date) and indexed as _____ (number) is hereby amended to more accurately set forth the facts stated in the original Certificate (or the most recent Amended Certificate) as follows (show details of amendment here, including the residence address of any new partner):

In witness whereof the undersigned has/have made and signed this Certificate on the date shown.

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

STATE OF NEW YORK)
COUNTY OF ALBANY) SS.:

On this _____ day of _____, 20_____, before me, the undersigned, personally appeared

personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and who each acknowledged to me that he/she executed the same in his/her capacity and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

(signature and office of individual taking acknowledgment – Notary Public or Commissioner of Deeds)

Instructions: Use this form to amend an existing DBA. Complete the form BUT DO NOT SIGN IT until in the presence of a Notary Public or Commissioner of Deeds. For multiple signatures, all signers must appear before the Notary or Commissioner of Deeds. All signers must bring Photo ID. My staff are Commissioners of Deeds and can witness your signature(s) at no charge if you wish. Bring the form with you to the Albany County Clerk’s office at County Court House Room 128, Albany NY 12207, together with \$25 in cash (or a certified check payable to “Albany County Clerk.”) You will want at least one certified copy at \$5 per copy. Our office hours are 8:30AM to 4:30PM Monday through Friday except holidays. You will need quarters for the parking meters. If you have any questions on this filing, please call us at (518) 487-5100. There are other forms for Partnerships filing DBAs, as well as termination forms. These may be purchased at legal supply stores or prepared by your attorney. Legal questions should always be addressed by an attorney. We appreciate your business!