



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

JUNE 24, 2019 MEETING MINUTES

Andy Lucarelli NH	Captain Wood Sheriff
Dave Latina DGS	Andrew Brisport IT
Angelo Gaudio Sewer	Joe D'Angelis DSS
Karen Storm Purch	Dan Lynch Law
Bill Anslow DPW	Pat Collins Leg.
Shanna Witherspoon Health	Dave Reilly DMB
Shawn Thelen DMB	Sarah Cantwell DMB
Allison Russell DMB	

Board Members Present: Bruce Hidley- County Clerk / Phil Calderone - Deputy County Executive / Andrew Joyce - Chairman, County Legislature

Mr. Hidley brings the minutes to a vote. Mr. Calderone makes a motion to approve the minutes, Andrew Joyce seconds the motion. The minutes are approved.

Contract#	Action	Dept.	Vendor	Scope of Contract	Est. Term	Est. Amount
4942	New	A3110 - Sheriff	DENOOYER CHEVROLET	TO PURCHASE A 2019 CHEVY TAHOE FOR OUR EMS UNIT	6/1/19 THRU 12/31/19	\$39,950.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Shawn Thelen begins by saying that this is just a purchase. Captain Wood is encouraged to speak. He answers in agreement and discussed the pricing. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

4968	Renew	A1410 - County Clerk	Info Quick Solutions Inc.	Renew Contract 3839 of 2017 to allow us to expand our current digital images of mortgages and deeds back to 1960, adding an additional 10 years of records online.	06/2019- 06/2020	\$60,000.00
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At this point in the meeting Bruce Hidley recuses himself from the proceedings.

Andrew Joyce reviews the scope of the contract and opens up the discussion for questions and comments. Bruce Hidley speaks on behalf of the contract stating that this is the third year of this request. This allows items to be available online. Phil Calderone makes a motion to approve the contract. Bruce Hidley abstains. The contract is approved.

4935	New	NH6020 - Nursing Home	RAO Contract Sales	To provide framed artwork selected by Albany County Nursing Home and install as per the direction of the architect.	5/31/2019- 12/31/2020	\$96,976.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comment sandy Lucarelli speaks on behalf of the contract to provide artwork to the Nursing Home. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

4940	New	A4010 - Health	ACM Global Laboratories	To provide Pharyngeal and Anal Polymerase Chain Reaction (PCR) testing for Chlamydia and Gonorrhoea.	7/1/2019 - 6/30/2022	\$45,000.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Shanna Witherspoon speaks to state that this provide lab services for their clinic. She adds that this vendor was the only responding bid. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

Contract#	Action	Dept.	Vendor	Scope of Contract	Est. Term	Est. Amount
4941	New	A4010 - Health	ChemServe Environmental Analysts	ChemServe shall test toys purchased by the Albany County Department of Health for the following accessible elements: Antimony, Arsenic, Cadmium, Lead (surface coating materials), Lead (accessible substrate) and Mercury. These toy testing services shall be implemented on a quarterly basis throughout the length of the agreement.	7/1/2019 - 6/30/2022	\$75,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Shanna Witherspoon states that this is for the testing of toys. This is due to the testing toys County law. Andrew Joyce asks how long we have been doing this type of testing. It is answered that it has been about two years. He then asks if there has ever been anything that has come back, This is answered that one item has come back. Shanna then explains the procedure if a toy is sent back. This process is commended by the County Clerk. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4970	New	G8130 - Sewage Treatmnt	BDI	Provide replacement chains and sprockets for grit collector systems.	6/01/2019- 12/31/2019	\$35,082.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Angelo Gaudio speaks on behalf of the Vendor stating that this was not the lowest bidder but it was the only vendor that was able to fulfill both aspects of the parts needed. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4891	New	A3150 - Correctional Facility; G8130 - Sewage Treatment; NH6020 - Nursing Home; D5110 - Main. Roads Buildings	Plumbmaster, Inc.	This is for a list of plumbing supply items listed on bid and for a discount on non-listed items as needed for a year period. Used by all County Departments	07/01/2019 - 06/30/2020	\$26,500.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm speaks stating that this is the only vendor that is able to exceed \$20,000.00. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4962	Renew	A6010 - Social Services	Homeless and Travelers Aid Society	The provision of a Homeless/Housing Emergency Services Program that provides after hours, weekends and holiday coverage to serve individuals and families, who present as homeless, by assisting them to access needed emergency shelter.	10/1/2019- 9/30/2020	\$98,700.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Joe D'Angelis states that this is an option for the homeless when DSS is closed. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4939	New	A1620 - Building Services	Sigma Psi Consultant ling M/E/P Engineers, PLLC	Provide professional engineering consulting services associated with the study of existing systems and design of new Mechanical systems	7/1/2019 - 1/1/2020	\$31,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina speaks on behalf of the contract and reviews the locations in which the work will be completed. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4966	New	D5110 - Main. Roads Buildings	Stilsing Electric, Inc.	Electrical work required to run a pump house to be built at Lawson Lake County Park for the Potable Water Treatment and Delivery System and Sanitary Waste Removal Systems. HHSB5197.220005	8/1/19 - 11/30/20	\$76,500.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Bill Anslow speaks and states that this was the lowest bidder. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						

Contract#	Action	Dept.	Vendor	Scope of Contract	Est. Term	Est. Amount
4967	New	D5110 - Main. Roads Buildings	Greenman-Pedersen, Inc.	Design and Construction Inspection Services for CR6 Emergency Culvert Replacement Project. HHT35197.22000R	7/1/2019-10/31/19	\$73,000.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Bill Anslow speaks and states that this work needs emergency replacement to allow for vehicles to haul materials across. He also adds that this was the best responsive bidder. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

4974	New	A1620 - Building Services	Kone Inc.	Repairs to the Times Union Center Parking Garage, Passenger Elevator #2 .Kone will remove the damaged material and reinforce the entrance. This contract will also include maintenance, labor, materials, tools and supervision of this work.	7/1/2019 - 12/31/2020	\$39,542.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina reviews the issues with the elevators. Andrew Joyce asks if elevator #2 is out of service, which is answered that it is out and speaks as to the reason why. Andrew then asks how many elevators in total we have? Dave Latina explains how many and where they are located. Bruce Hidley states that the dates on the contract are incorrect and also asks if this is an ample enough amount of time to accomplish this work. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

JUNE 24, 2019 MEETING ADDENDUM

Contract#	Action	Dept-	Vendor	Scope of Service	Est. Term	Est. Amount
4979	New	A1420-Law	_	Confidential Settlement	NA	\$33,000

The meeting closes at 2:55 PM