



# CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

## FEBRUARY 25, 2019 MEETING MINUTES

Lisa Ramundo DPW	John Cox Sheriff	Karen Storm Purch
Moira Manning CYF	Michael Lalli CEO	Shawn Thelen DMB
Sgt. Rice Sheriff	Lucas Rogers CEO	Dave Reilly DMB
Pat Collins LEG	Ralph Signaracci Comp	Dee Albert DMB
Daniel Lynch Law	Glenn Casey	Allison Russell DMB
		Andrew Brisport IT

**Other Business:** The Board will review the minutes from the noted CAB meetings.

### January - Hidley / Calderone / Joyce

Contract #	Action	Department	Vendor	Scope of Services	Est. Term	Est. Amount
4714	Amend	A3110 - Sheriff	WELLS COMMUNICATION SOLUTIONS	DUE TO INCREASED WORKLOAD, WE NEED TO AMEND CONTRACT # 4385 OF 2018 FROM THE ORIGINAL AMOUNT TO \$80,000.00	10/1/18 THRU 9/30/19	\$80,000.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. John Cox speaks on behalf of the amended contract for the Sheriffs department. It is asked what the original amount was and answered that it was \$19.9. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion. The contract is approved.

4709	Renew	G8130 - Sewage Treatment	Finch Waste CO, LLC	Provide leachate disposal to Finch Waste CO, LLC	1 year (3/9/2019-3/9/2020)	\$22,000.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Anthony Guardio speaks on behalf of the renewal of the contract. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

4719	New	D5110 - Maintenance Roads Buildings	Greenman Pedersen, Inc.	Design and Construction Inspection Services with Greenman-Pedersen, Inc.	5/1-9/30 2019	\$32,899.82
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. At this point Mr. Hidley makes a joke that the paper work states it is funded 1000 % by the county. It is noted that this will be corrected. Lisa Ramundo speaks on behalf of the contract which will install removable ballards for security and crowd protection during events, in front of the Times Union Center. This design will also include a decorative asphalt pavement in front of the center. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion. The contract is approved.

4715	New	A1620 - Building Services	Johnson Controls Fire Protection	Annual fire alarm and fire sprinkler system test and inspections of various County facilities.	5/1/2019 - 4/30/2020	\$58,925.50
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina speaks on behalf of the contract and states that this is an annual contract and that the vendor has just changed their name but we are just continuing the service with the company under its new name. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

Contract #	Action	Department	Vendor	Scope of Services	Est. Term	Est. Amount
4718	New	A1620 - Building Services	Eckert Mechanical Service LLC	As outlined in RFB 2019-005 HVAC Preventive Maintenance and Emergency Services for the Clarksville Station.	3/1/2019 - 12/31/2021	\$22,347.50
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina speaks on behalf of the contract stating that that=y had already put out an RFP for the contract but had to then add the Clarksville Station and that Eckert Mechanical was the lowest responding bidder. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion. The contract is approved.						
4711	Renewal	A2960 - Service for Physically Handicapped Children	James McGuinness & Associates	Training, Support and Consulting for a Preschool software program for the submission of payment claims for Related Services providers and to collect Medicaid reimbursements from NYSDOH	04/01/2019-3/31/2020	\$21,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Moira Manning speaks on behalf of this sole source provider and that this system provides the proper requirements training , and upgrades . Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion . The contract is approved.						
4612	Renew	A1345 - Central Purchasing	Unifirst Corp.	This is the first renewal period for the Rental and Cleaning of Uniforms and Carpet Runners for General Services, Public Works, Sheriffs and Water Purification District	3/1/2019 - 2/28/2020	\$48,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm states that all the departments wanted to renew this service. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion. The contract is approved.						
4717	New	A1010 - Legislature; A1165 - District Attorney; A1170 - Public Defender; A1171 - Alternate Public Defender; A1173 - Office of Immigration; A1185 - Coroners; A1230 - County Executive; A1310 - Finance	WB Mason Co. Inc.	This bid is for the delivery of bottled water and the rental of coolers for various Albany County facilities.	3/1/2019 - 2/28/2021	\$49,600.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm states that this is a result of a new bid with the same vendor . Andrew Joyce makes a motion the accept the contract. Phil Calderone seconds the motion. The contract is approved.						
The meeting adjourns at 2:52 PM						