

# CONTRACT ADMINISTRATION BOARD



Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Andrew Joyce, *Chairman, County Legislature*

## JANUARY 28, 2019 MEETING MINUTES

Michael Lalli CEO	Karen Storm Purch
Larry Slatky NH	Patrick Dillion Aging
Andy Luccarelli NH	Doug Miller Sheriff
Lisa Ramundo DPW	Nancy Heinzen Stormwater
Tim Murphy WP	Dave Reilly DMB
Thomas DeBose Law	Sarah Cantwell DMB
Moira Manning CYF	Dee Albert DMB
Deb Riitano Aging	
Joe DeAngelis DSS	
Shawn Thelen DMB	
Dave Latina DGS	

**Other Business: The Board will review the minutes form the noted CAB Meetings.**

**JANUARY 2019: Hidley / Calderone / Joyce**

Contract #	Action	Dept.	Vendor	Scope of Services	Est. Term	Est. Amount
4693	New	A1230 - County Executive	CSXT	CSX will provide infrastructure for the creation of the Voorheesville Quiet Zone. Thus eliminating the need for the trains to blow there horns inside this area.	2/1/2019 - 1/31/2021	\$87,620.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Michael Lalli speaks on behalf of the contract and explains that this is a preliminary agreement to allow for engineering of a quiet zone. This is 100 % DASNY, SAM grant funded. Mr. Hidley commends the idea, living next to a rail line himself. He then asks about the resolution 560 that is attached. It is explained that a few resolutions address this contract one it is permission to accept funding from DASNY and another one authorizing CXS easement to any structure built on county property. Mr. Hidley states that he believes the wrong resolution is attached in the CAB packet and needs to be checked on. Andrew Joyce makes a motion to accept the contract. Phil Calderone seconds the motion. The contract is approved.

4523	New	A3110 - Sheriff	VAN BORTYL FORD	THE SHERIFF'S OFFICE IS LOOKING TO PURCHASE A K-9VEHICLE FROM VAN BORTYL FORD USING MINI BID # 18120025. THIS WILL BE PURCHASED USING GRANT FUNDING	1 YEAR	\$37,057.54
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Doug Miller speaks to confirm that this is 100% funded and that there is a grant. At this point Andrew Joyce recuses himself, this is so noted. Bruce Hidley makes a motion to accept the contract. Phil Calderone seconds the motion. The contract was approved.

Contract #	Action	Dept.	Vendor	Scope of Services	Est. Term	Est. Amount
4520	New	NH6020 - Nursing Home	ARJO, Inc.	Albany County Nursing Home uses ARJO lifters called Sara Study, US Sara 3000, Maxi Move, Carendo and ARJO Parker 500 Tubs. This equipment, that is no longer under warranty, requires a preventive maintenance program, repairs and inspections as stated by manufacture specifications that can only be performed by ARJO service personnel. This program includes parts, labor and replacement of batteries.	2/1/2019 - 1/31/2022	\$61,665.00
<p>Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Larry speaks on behalf of the two year period that will cover a three year preventative maintenance program that will include service. Mr. Hidley asks if this is the lifters for the tubs,. It is clarified that this is for different types of lifters for transfer, and all are covered under this contract. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.</p>						
<p>Bruce Hidley makes a request to bundle the next three contracts of 4696,4697,4698,4699 into one motion. At this point Andrew Joyce speaks to the fact that the next four separate contracts that it is mathematically impossible to have four bids in that are all under the 100,000.00 threshold to go forward to the legislation. Larry Slatky explains that this is not the bid amount this is the not to exceed amount. He then lists out the costs of the services. Andrew Joyce then asks why we are doing a do not exceed amount? Larry then explains that this will soon go out for RFP but in this is the limit for CAB and that this is a temporary amount because they do not know how long the bids will take to come back , to then go before the legislative process. It is explained that this is a emergent situation. And this is a short term stop gap .Shawn Thelen then explains that this is just a short term stop gap and once the legislation has passed it will void this . The other issue Andrew Joyce would like addressed is why we would not just go with the lowest bidder. It is explained that this vendor has not be able to solely provide the staffing without having other vendors as back up. Shawn Thelen then speaks to clarify that is why there are multiple vendors. Bruce Hidley asks if each vendor is charging different prices, but it is clarified that the lowest rate would be used first and then so on. Phil Calderone makes a motion to approve the bundle. Andrew Joyce seconds the motion. The bundle is approved.</p>						
4696	New	NH6020 - Nursing Home	Clinical Staffing Resources	The contractor will supply Certified Nursing Assistants to the Nursing Home, as requested, on a seven (7) day a week basis across all three (3) shifts at an hourly rate of \$23.50 per hour for all hours worked.	1/22/2019- 1/31/2020	\$99,000.00
*See attached notes						
4697	New	NH6020 - Nursing Home	Nursecore	The contractor will supply Certified Nursing Assistants to the Nursing Home, as requested, on a seven (7) day a week basis across all three (3) shifts at an hourly rate of \$28.75 per hour for all hours worked.	1/22/2019- 1/31/2020	\$99,000.00
*See attached notes						
4698	New	NH6020 - Nursing Home	Maxim Healthcare Services	The contractor will supply Certified Nursing Assistants to the Nursing Home, as requested, on a seven (7) day a week basis across all three (3) shifts at an hourly rate of \$32.00 per hour for all hours worked.	1/22/2019- 1/31/2020	\$99,000.00
* See attached notes						
4699	New	NH6020 - Nursing Home	Nursefinders	The contractor will supply Certified Nursing Assistants to the Nursing Home, as requested, on a seven (7) day a week basis across al three (3) shifts at an hourly rate of \$26.50 per hour for all hours worked.	1/22/2019- 1/31/2020	\$99,000.00

Contract #	Action	Deprt.	Vendor	Scope of Services	Est. Term	Est. Amount
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. At this point all aspects have been discussed and therefore there are no further comments to be made. Andrew makes a motion to accept the contract. Phil Calderone seconds the motion. The contract is approved.						
4526	New	A8021-Storm water Coalition	Weston & Sampson	Providing Three Phases to Map areas, calculate revenue, and to estimate municipal costs.	2/1/2019-4/30/20	\$95,638.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Nancy Heinzen acknowledges that she is the person responsible for submitting this contract There was an extensive review of two applications. And they are confident this is the best candidate. Phil Calderone makes a motion to accept the contract. Andrew seconds the motion. The contract is approved.						
4527	Amend	A6772 - Aging	Community Caregivers, Inc.	The Contractor provides in home contact and support services for isolated and home bound older adults in Albany County. Services include friendly visiting to provide socialization, shopping assistance and telephone reassurance calls.	1/1/2018 to 12/31/2018	\$998.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Bruce Hidley first asks if this dollar amount is correct? Patrick Dillon assures that this is the correct amount. At this point Patrick Dillon introduces Deb Riitano as the new commissioner of Aging. He then goes on to explain the services that this contract provides. Andrew Joyce asks who is eligible for this service and it is answered to the effect of anyone 60 plus in Albany County. It is then asked why Patrick is presenting in front of the CAB Board, and it is clarified that this is an amendment, and the original contract had come through CAB. Phil Calderone makes a motion to accept the contract. Andrew Joyce second the motion. The contract is approved.						
4528	Amend	A6772 - Aging	Legal Aid Society of North Eastern New York, Inc.	The Contractor provides legal advise, advocacy, counseling and representation for older adults age 60+ with social and /or economic need within Albany County. Legal Aid provides broad community education and outreach to inform older adults of their legal rights.	1/1/2018 to 12/31/2018	\$9,495.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Deb Riitano opens by stating that this contract is also an amendment. Patrick Dillion explains the amendment by saying that they are seeing more of a need for these services and this is the only vendor that handles this type of legal counseling. Bruce Hidley then asks about the term of this contract pointing out that these dates have already ended. Mr. Dillon addresses this by stating that they are amending the contract and the money is retroactive. Bruce asks which fiscal year this amendment is affecting, it is clarified that this is for 2018 .Andrew Joyce makes a motion to accept the contract. Phil Calderone seconds the motion. The contract is approved.						
4536	Amend	A6772 - Aging	Town of Colonie Senior Resources	The Contractor provides services to Albany County caregivers of older adults age 60+ consisting of; counseling, information and assistance.	1/1/2018 to 12/31/2018	\$29,450.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. He notes that this is also an amendment. Patrick Dillon states that this vendor was not billing for the services that they were providing to seniors. He says in the they would like to reimburse for the services and in the future an RFP will be issued to then address so this does not happen again. Bruce Hidley asks if this will be happening for 2019? It is answered that this is a three year renewal cycle. so the rfp will go out for 2020, and that the 2019 monies are coming from a 3D care giver grant. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion . The contract is approved.						
4689	New	G8130-Sewage Treatmnt.	Gammie Air Monitoring	Air testing at the North and South plants for Title V compliance		\$23,600.00

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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Andrew Joyce makes a motion to accept the contract. Tim Murphy speaks on behalf of the contract and explains that this is to do air monitoring for the district and was the lowest response. Andrew Joyce makes a motion to accept the contract. Phil Calderone seconds the motion . The contract is approved.						
4537	New	D5010 - Public Works Admin.	Creighton Manning Engineers LLP	For the Design and Construction Inspection Services for a Traffic Control Signal at Shaker El and Albany Shaker Road (CR151) in the Town of Colonie.	2/1/19-8/1/2019	\$33,120.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Lisa Ramundo speaks on behalf of the vendor to say they were the highest scoring vendor and also the lowest proposer . It is asked by Bruce Hidley where Shaker El is located. This is answered as to the location and then Andrew Joyce states that this is a big project with a lot of advocates for it. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion . The contract is approved.						
4540	Renew	A1620 - Building Services	GP Land & Carpet Corp dba GP Flooring Solutions	Labor for Carpet Installation	2/19/19 - 2/18/2020	\$99,999.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Andrew Joyce comments that this contract is one dollar below the legislative amount. Dave Latina speaks on behalf of the Renewal and that this is for multiple facilities. This allows for the work to continue , but it is a labor intensive thing therefore has a not to exceed amount . This is also reimbursible under the OCA . Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion . The contract is approved.						
4659	Renew	A6140 - Safety Net; A6142 - Emerg. Aid for Adults	Interfaith Partnership for the Homeless	IPH will operate the Sister Mavis Jewell Medical Respite for the Homeless which will house and serve adult men and women who are homeless and being discharged from an inpatient hospital setting with ongoing medical needs.	4/1/2019-3/31/2020	\$73,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Phil Calderone makes a motion to accept the contract. Joe D' Angelis speaks on behalf of this contract to provide services but this is an expensive facility so therefore they are referred and coordinated by DSS. In the last 9 months they have only had 11 clients in this facility. Phil Calderone makes a motion to accept the contract. Andrew Joyce seconds the motion . The contract is approved.						
4685	Renew	A6071 - Preventative Assist. Program	Youth L.I.F.E. Support Network, Inc.	Community Based Reintegration Service. A direct intervention, consistent with the Risk-Needs-Responsivity Framework and Reintegration Continuum model, available to Albany County youth, primarily from the City of Albany, who are adjudicated as Juvenile Delinquent and/or Person in Need of Supervision (PINS) and are placed in the custody of the NYSOCFS.	01/01/2019 - 12/31/2019	\$99,988.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Moira Manning speaks on behalf of this program and the services that are provided to youth that helps to reintegrate children back into society. This is a unique program because it provides mentors that have gone through this system . Bruce Hidley clarifies that this is the NYSOCFS which he had not stated before. Andrew Joyce makes a motion to accept the contract. Phil Calderone seconds the motion . The contract is approved.						