



# CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Andrew Joyce, *Chairman, County Legislature*

## AUGUST 27, 2018 CAB MEETING MINUTES

Perry Blanchard IT	Karen Storm Purch
Leon Bormann	Thomas DeBose Law
Tim Murphy WP	John D' Antonio
Dave Reilly DMB	Dee Albert DMB
Shawn Thelen DMB	Allison Russell DMB
Matthew Clyne BOE	
Melissa Kermani BOE	

**July 2018:** Hidley/ Joyce/ McCoy

**Other Business:** The Board will review the minutes from the noted CAB meetings.

Cont.#	Action	Dept.	Vendor	Scope of Service	Estimtd Term	Estimtd Amt
4282	New	A3020 - Emergency Telephone/E-911	MOTOROLA SOLUTIONS	TO REMOVE AND RELOCATE EXISTING RACKS AND EQUIPMENT AT THE E911 TOWER SITE.	8/28/2018-8/27/2019	22,936.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Sargent Goff explains the moving of equipment to help free up space, in the town of Berne. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

4264	New	A1680 - Inform. Services	Vision Internet	Albany County's current website is 5 years old. The original developer no longer exists and the platform is no longer supported. Also, websites normally have a 5 year refresh cycle. Albany County would like to partner with Vision Internet (recently purchased by Granicus) to develop, migrate current content and enhance website capabilities to include forms, services tracking, Geolocation and mobile design. First year costs are \$39,999 with 4 years of annual support (billed annually) and maintenance leading up to the next refresh cycle.	10/1/20-9/30/2023	\$93,010.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Perry Blanchard speaks on behalf of the web site and the five year re-refresh. Bruce Hidley asks about the useability of the new site. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

Cont.#	Action	Dept.	Vendor	Scope of Service	Estimtd Term	Estimtd Amt
4261	New	A1620 - Building Services; A3110 - Sheriff; A3150 - Correctional Facility; D5020 - Highways-Engineering Division; G8130 - Sewage Treatment; NH6020 - Nursing Home	Troy Light Co.	Purchase of electrical supplies as needed for specific items and a discount for non listed items for a 1 year term	1 Year	\$99,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm speaks on behalf of the vendor they were the lowest bidder and one of the only local bidders. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4260	New	A1450 - Board of Election	Don's Moving and Storage, Inc.	The contract is for the pick-up, delivery and return of electronic voting machines for use by the electorate during the Primary Election, to be held on Thursday, September 13, 2018, between the hours of 12:00 PM and 9:00 PM and the General Election, to be held on Tuesday, November 6, 2018 between the hours of 6:00 AM and 9:00 PM.	1 Year	\$40,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Matthew Clyne explains that this is the annual contract for services and this has proven to be a reliable company. Bruce Hidley asks if we have ever considered entering into a long term contract. In which Mr. Clyne responds. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4268	Amendment	G8130 - Sewage Treatmnt	CEMTEK Systems	To amend the contract to perform three months of Continuous Emissions Monitoring equipment preventive maintenance.	3 months ending 11/30/18	\$10,125.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Tim Murphy explains the extension of a contract for preventative maintenance. This is one of two companies that provide this service. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4273	Renewal	A1345-Central Purch	WB Mason	Renewal from RFB#2018-084, purchase of HON Furniture on an as needed basis for Albany County Facilities	9/1/2018-8/31/2019	30,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm states that this vendor has been a long time company for this service. Phil Calderone makes a motion to approve the contract. Karen Storm Andrew Joyce seconds the motion. The contract is approved.						
4278	Amendment	A7410 - Recreation Depart.	Bosse Lacrosse	Boss Lacrosse will provide two six week sessions over the fall Location: Cohoes, Craner Park, 220 N Mohawk St, Cohoes Saturdays from September 15, 2018 - October 20, 2018 10:00 am - 12:00 pm Location: Watervliet Dome, 1300 2nd Ave., Watervliet Fridays from September 21, 2018 - October 26, 2018 6:00 - 8:00 pm	9/1/18-10/31/18	\$0.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. John D'Antonio explains the ammendment to the original contract to include more locations.						
At this point in the proceedings Bruce asks if this and the following contract are being ammended for the reason. The response is that it is > Bruce makes a motion to bundle the two contractws into the one vote. Andrew Joyce makes a motion. Phil Calderone seconds the motion. The bundle is approved.						
Bruce asks that 4278 and 4277 be voted on. Phil Calderone makes a motion. Andrew Joyce seconds the motion. The contracts are approved.						

Cont.#	Action	Dept.	Vendor	Scope of Service	Estimtd Term	Estimtd Amt
4277	Amendment	A7410 - Recreation Depart.	All American Sports	Contractor will be providing 2 6 week sessions of flag football Location: Cohoes "Friday Night Lights," Lansing Park, 34 James Street, Cohoes Fridays from September 14, 2018 - October 19, 2018 6:00-7:00 pm for 5-7 yr. olds; 7:00-8:00 pm for 8-10 yr. olds; 8:00-9:00 pm for 11-13 yr. olds Location: Watervliet Dome, 1300 2nd Ave., Watervliet Wednesdays from September 19, 2018 - October 24, 2018 6:00-7:00 pm for 5-7 yr. olds; 7:00-8:00 pm for 8-10 yr. olds; 8:00-9:00 pm for 11-13 yr. olds	9/1/18-10/31/18	\$0.00
* See above notes						