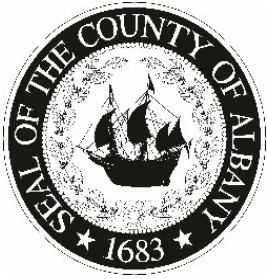


CONTRACT ADMINISTRATION BOARD



Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

April 23 , 2018 CAB MEETING MINUTES

Other Business: The Board will review the minutes from the noted CAB meetings.

March 2018- Hidley / Calderone / Joyce

April Emergency 2018 - Hidley / Calderone / Joyce

Shanna Witherspoon Health Dave Reilly DMB

Dave Latina DGS Sarah Cantwell DMB

Shawn Thelen DMB Gail Geohagen Pratt CYF

Eugenia Condon Law Andrew Brisport IT

Tom Coffey NH James Goss Sheriff

Karen Storm Purch Allison Russell DMB

Cont.#	Action	Dept	Vendor	Scope of service	Est. Term	Est. Amount
4063	Renewal	A3020 - Emergency Telephone/E- 911	PULSIAM INC	SAFETYNET SOFTWARE MAINTENANCE FOR THE CAD SYSTEM. COVERED BY E-911 SURCHARFGE FUNDS	4/1/18 THRU 3/31/19	\$89,662.00

Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Mr. Goss from the sheriffs office is present but does not speak on behalf of the contract. It is asked if there are any concerns and it appeared that there were not. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved .

4097	New	A4010 - Health	Capital District Transportation Committee	Administer and distribute Complete Streets mini-grants to Albany County municipalities for implementation of transportation and community plans promoting physical activity including professional services, travel, and supplies as needed.	3/1/2018 - 12/31/2018	\$25,100.00
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Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Bruce Hidley emphasizes that this is 100 percent state funded. Shanna Witherspoon explains that this program helps other municipalities promote healthy lifestyles ,and administer community plans. Andrew Joyce makes a motion to approve the contract Phil Calderone seconds the motion. The contract is approved.

Cont.#	Action	Dept	Vendor	Scope of service	Est. Term	Est. Amount
4052	Amend	NH6020 - Nursing Home	Ridgefield Associates	New York State Department of Health (State) and Centers for Medicare and Medicaid (Federal) codes, rules and regulations, Life Safety and the National Fire Protection Association require that skilled nursing facilities have a fire safety and emergency management program that monitors all emergency fire detection, alarm and extinguishing systems, evacuation and staff competencies on an ongoing basis by a credentialed/qualified person (company). This entails the creation of operating systems and preventative maintenance schedules that insure compliance and documentation that supports these requirements of participation. These new regulations of NFPA 101 and 99 and the CMS Requirements of Participation commenced in November 2018.	24 months	\$70,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Tom Coffey agrees with the summary given, and offers that there were two providers that responded and the other bid was \$150,000 dollars. Versus the Ridgefield contract. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4072	New	NH6020 - Nursing Home	Albany Memorial Hospital and Samaritan Hospital- Members of St. Peter's Health Partners	Provide laboratory services to the residents and staff of the nursing home.	5/01/2018-4/30/2021	\$70,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Tom Coffey speaks on behalf of the vendor, he states that they are the only vendor in town but they are very responsive and they do a very good job. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4058	Renewal	A6119 - Children, Youth and Families	Albany County Department of Social Services	Memorandum of Agreement between Albany County Department for Children Youth and Families and Albany County Department for Social Services for the 2017 Summer Youth Employment Program (SYEP).	04/01/2017 - 10/31/2017	\$43,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Gail Geohagen-Pratt addresses a resolution that was already approved in 2017 , but it did not have the proper language in that resolution for the claiming process between CYF and Cornell Cooperative Extension. The contract is for administrative costs and streamlining the claiming process. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4086	New	D5020 - Highways- Engineering Division	Various As Per Bid Sheet	Purchase of Asphalt Materials for County Road Maintenance	12 months	\$48,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Shawn Thelen speaks on behalf of the contract and states that this is for asphalt materials and given to the locality with the cheapest bid. Is asked of the date of this contract and is clarified by Karen Storm that the begin date is May 1st. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4082	New	A5110 - Maintenance of Roads and Bridges	Various - As Per Bid Tab Sheet	Purchase of Crushed Stone Material for County Road Maintenance	12 Months	\$90,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Shawn Thelen speaks on behalf of the contract and states that this is for the cursed stone materials and given to the locality with the cheapest bid. Is reinstated that this contract is for \$90,000.00 and that the dates are also the same as the last contract. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						

Cont.#	Action	Dept	Vendor	Scope of service	Est. Term	Est. Amount
4070	New	D5112 - Highways-Permanent Improvements	Joe Basil Chevrolet Inc.	Purchase of 2019 Chevrolet Silverado 1500 Double Cab	4 months	\$28,661.83
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Shawn Thelen speaks on behalf of the vehicle that is to be purchased under the Capital Plan for vehicle replacement. Andrew Joyce makes a motion to approve the contract Phil Calderone seconds the motion. The contract is approved.						
4069	New	D5112 - Highways-Permanent Improvements	Gorman Brothers, Inc.	Full Depth Recycling on a portion of CR10 (Huntersland Rd.) for approximately 0.95 miles an area known as "Garvey Hill".	8 months	\$33,600.75
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Shawn Thelen states that the Capital Plan is for one mile of paved road. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4096	New	A1620 - Building Services	SMRT Architect	As outlined in RFP 2018-030	2 years - total for project	\$48,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina states that this is for the CDYC Center and this is to bring that facility up to compliance. An RLA is being submitted to reimbursement of this project. Andrew Joyce makes a motion to approve the contract Phil Calderone seconds the motion. The contract is approved.						
4053	New	A1164 - Unified Court—Administration	G.P. FLOORING SOLUTIONS	FOR MATERIALS AND LABOR TO REPLACE CARPETS IN THE FAMILY COURT BUILDING LOCATED AT 30 CLINTON AVE ALBANY NY 12207	6 MONTHS	\$42,294.43
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina states that this is a 686 request and therefore no cost to the county . Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4068	New	A1620 - Building Services	Tyco Simplex Grinnell	Annual fire alarm and fire sprinkler system test and inspections of various County facilities.	12 months	\$53,366.50
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina reviews that this is to test all the equipment and this term begins in May and runs throughout the year. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4088	New	A1620 - Building Services	McBain Electric, Inc.	As outlined in RFB 2018-041	1 year	\$23,575.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina explains that is part of the Capital Plan to improve the luxury suites in the Times Union Center. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4062	Renewal	A1620 - Building Services	Peter Luizzi & Bros. Contracting, Inc.	Snow Plowing and Salting - Health Department Complex	12 months	\$30,000.00
Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina speaks on behalf of the contract and the term of the plowing services, for the DMV and the Health Department. Andrew Joyce make a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4049	New	A1620 - Building Services	Power Secure Service, Inc.	Backup generator preventive maintenance and servicing for County Office Building, County Judicial Center, County Court House and County Family Court.	5 Years	\$51,740.00

Cont.#	Action	Dept	Vendor	Scope of service	Est. Term	Est. Amount
<p>Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Dave Latina explains that this is to do preventative maintenance on all the generators. He explains the different pricing for the separate buildings. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.</p>						
4092	Renewal	A1420 - Law (County Attorney)	Arthur J. Gallagher Risk Management Services	Provide brokerage services to the county to market and obtain premium quotes for the county's liability, casualty, and medical malpractice insurance coverage.	one year	\$99,999.00
<p>Bruce Hidley reviews the contract scope and opens up the discussion for questions and comments. Eugenia Condon speaks on behalf of the liability insurance that the county needs. The County has been very happy with all the insurance needs provided by this company. Moving ahead in the future we will be perusing more coverage for other "odd" circumstances that the county may need,. Andrew Joyce makes a motion to approve the contract Phil Calderone seconds the motion. The contract is approved.</p>						

