



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

MARCH 27, 2018 CAB MEETING MINUTES

Other Business: The Board will review the minutes from the noted CAB meetings. Bruce Hidley abstains from the motion due to the fact that he was not present.

March 2018 - Joyce / Calderone / Hidley

Karen Storm Purchasing	Matt Reuter MH
Eugenia Condon Law	Andy Luccarelli NH
Tim Murphy WP	Dan Lynch Law
Dave Latina Gen. Services	Sarah Cantwell DMB
Moirra Manning CYF	Tyler Mason WP
Shanna Witherspoon Health	
Larry Slatky NH	
Luke Rogers CEO	
George Penn CEO	
Shawn Thelen DMB	

Contract#	Action	Dept	Vendor	Scope of Service	Est. term	Est. Amount
4043	Amendment	A4310 - Mental Health	National Council for Behavioral Health	Behavioral Health Same Day Access Contract amendment request seeks to extend Phase I from 3/31/2018 current end date to 12/31/2018.	3/26/2018 - 12/31/2018	\$0.00

Bruce Hidley reviews the contract scope and opens the discussion for comments and Matt Reuter explains that this is a no cost extension. The reason being that the implementation time lines got pushed back. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

4039	New	G8130 - Sewage Treatment	Phoenix Environmental Laboratories	To provide the District with quarterly sewage sludge testing for metals, annual ash analysis and other organic constituents.	4 year	\$28,000.00
------	-----	--------------------------	------------------------------------	--	--------	-------------

Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Tim Murphy explains that the monitoring's for annual state compliance. Bruce Hidley asks for clarification on the dates of the term. It is clarified that the four year term is \$7,000 per year starting 2018. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.

Contract#	Action	Dept	Vendor	Scope of Service	Est. term	Est. Amount
4023	New	A4010 - Health	Capital District YMCA	Implement evidenced-based Diabetes Prevention Program including professional services, travel, and supplies as needed.	1/1/2018 - 12/31/2018	\$40,000.00
Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Shanna Witherspoon explains that this program will hire a trained lifestyle coach to help with behavior changes that can improve the health of the participant. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4032	New	A4010 - Health	St. Peter's Hospital	Provide lab services related to TB and STD examinations submitted by ACDOH.	4/1/2018 - 3/31/2023	\$97,500.00
Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Shanna Witherspoon explains that this vendor was the only response for this bid and that they provide other services for the health department and they are very satisfied with the previous outcomes. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
3991	Renew	A2960 - Service for Physically Handicapped Children	James McGuinness & Associates	Training, Support and Consulting for a Preschool software program for the submission of payment claims for Related Services providers and to collect Medicaid reimbursements from NYSDOH	04/01/2018-3/31/2019	\$21,000.00
Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Moira Manning discusses the sole source provider and states that this is the most economical and beneficial vendor that provides this service. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
4031	Renew	A6119 - Children, Youth and Families	Community Maternity Services	Community Maternity Services will provide Specialized Independent Living Skill Services as per the Chafee Act for 20 slots at a monthly cost of \$2500 and a total contract not to exceed \$30,000.	June 1, 2018 – May 31, 2019	\$30,000.00
Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Moira Manning explains that this program targets children leaving foster care to be more effective and help with better outcomes as this youth move forward in life. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.						
4033	Renew	A1620 - Building Services	GP Land & Carpet Corp dba GP Flooring Solutions	Labor for Carpet Installation	1 year	\$99,999.00
Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Dave Latina explains that this is the last year renewal for this company and this is prorated at the rate it is for the courthouses. Andrew Joyce makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
Addendum						

Contract#	Action	Dept	Vendor	Scope of Service	Est. term	Est. Amount
4054	New	NH6020 - Nursing Home	Mildred Elley	Mildred Elley will work with Albany County Nursing Home in recruiting prospective Certified Nursing Assistants (a maximum of 20) who will receive their training through Mildred Elley instructors, while interning at Albany County Nursing Home. The tuition will be paid for by Albany County Nursing home providing each student enters into an employment agreement to work at the nursing home full time for two years. The employment contract will detail to specifics to this understanding and penalties.	22 Months	\$30,977.00
<p>Bruce Hidley reviews the contract scope and opens the discussion for comments and questions. Larry Slatky explains the contract and must work out an employee agreement with potential students to be trained and then help with staffing issues. Phil Calderone makes a motion to approve the contract. Andrew Joyce seconds the motion. The contract is approved.</p>						