



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Sean E. Ward, *Chairman, County Legislature*

November 27, 2017 CAB MEETING MINUTES

Board Meeting Present: Bruce Hidley, County Clerk / Philip Calderone, Deputy County Executive / Sean Ward, Chairman County Legislature

Karen Storm Purch.	R. Peltier Jail
Shawn Thelen DMB	Tim Murphy WPD
Tina Simmons Jail	Geraldine Gould County Clerk
Joe D' Angelis DPW	Bill Connors Probation
Dan Lynch Law	Dave Reilly DMB
Eugenia Condon Law	Colleen Breslin Probation
Larry Slatky NH	Dave Latina DGS
Andy Lucrelli NH	Andrew Brisport
Sarah Cantwell DMB	

Other Business : The Board will review the minutes from the noted CAB meeting.

September- Hidley / Calderone / Ward

Cont. #	Contract Action	Dept	Vendor Name	Scope of Services	Estimated Term	Estimated Amount
3846	Renew.	A3110 - Sheriff	VALATIE RESCUE SQAUD	THE VENDOR PROVIDES AMBULANCE BILLING AND COLLECTION SERVICES FOR THE ALBANY COUNTY SHERIFF'S EMS PROGRAM.	8/3/2017 - 8/3/2020	\$95,000.00

Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Mr. explains the program that the Sherriff's department uses to log and track and post the billing records. Sean Ward makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.

3832	New	A3150 - Correct. Facility	Axon Enterprise, Inc.	Purchase and Replace Taser Devices at the Correctional Facility	5 Year	\$29,505.00
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Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments Tina Simmons reviews the request and explains that the older Tasers are phased out and the newer models and being implemented. The new ones will be then switched out in five years free of charge. It is asked and confirmed if this was a sole source agreement. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

Cont. #	Contract Action	Dept	Vendor Name	Scope of Services	Estimated Term	Estimated Amount
3830	Renew.	A3140 - Probation	AutoMon	Provide support and maintenance of the Probation electronic system Caseload Explorer.	01/15/2018 - 01/14/2019	\$25,294.58
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Bill Connors explains the single application electronic storage system for data, documents and images. This vendor has been used by the probation department for ten years. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.						
3839	New	A1410 - County Clerk	Info Quick Solutions Inc.	Addendum to RFP#2014-119 Agreement to upgrade the Cashiering, Scanning, and Indexing System to increase efficiencies and web revenue through the enhancement of the system allowing the conversion of deed and mortgage indexes into electronic format.	1 yr.	\$60,000.00
At this point in the meeting Mr. Hidley recuses himself from the proceedings due to the nature of the vote. Sean Ward reviews the scope of the contract and opens up the discussion for questions and comments. Gerry Gould explains the system that will archive the original books and also allow the user to go an additional 20 years back. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved. It is noted about Mr. Hidley's abstention.						
3841	New	NH6020 - Nursing Home	Ridgefield Associates	New York State and Federal Health Codes, Rules and Regulations, Life Safety Code and National Fire Protection Association require that skilled nursing facilities have a fire and safety program that monitors all emergency fire detection, alarm and extinguishing systems on an ongoing basis. This entails the creation of operating systems and preventative maintenance schedules that insure compliance and documentation that supports said compliance. Starting in November 2017, all facilities will be required to adopt the changes in NFPA 101 and 99 and the Health Care Facilities Code.	1/01/2018-12/31/2019	\$60,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments Larry Slatky explains the new CMS regulations, which require a qualified person monitor the system. It is also noted that the cover letter has dates that do not match the correct dates which are listed in the back up materials. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.						
3834	New	G8130 - Sewage Treatment	Koester Associates	To provide ceramic disc cleaning for the District's aeration system.	1/1/2017-12/31/2020	\$47,626.29

Cont. #	Contract Action	Dept	Vendor Name	Scope of Services	Estimated Term	Estimated Amount
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments Tim Murphy explains the service that must be done on an annual basis to maintain and remain efficient. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.						
3786	Renewal	A6070 - Purchase of Services for Recipient	Home Aide Service of Eastern NY, Inc. dba Eddy Health Alert	The provider will install and maintain electronic communication equipment in the home of frail, elderly or disabled DSS clients. The equipment is designed to signal a monitoring agency for help when activated by the individual.	1/1/2018-12/31/2018	\$75,000.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments DeAngelis explains that this provider installs and monitor's personal emergency response equipment .The importance of this is noted. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.						
3844	New	A1620 - Building Services	Postler & Jaekle Corp.	As outlined in RFB 2017-105 This is for plumbing construction as part of the Times Union Center Concession stand upgrades.	1/1/2018-12/31/2019	\$70,775.10
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina explains that is the on-going capital plan . Phil Calderon's makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.						
3843	New	A1620- Building Services	Campito Plumbing	As outlines in RFB 2017-105. This contract is for Mechanical Construction Services as part of the Times Union Center Concession Stand upgrades.	1/1/2018-12/31/2019	\$88,553.00
Bruce Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina speaks on behalf of the contract and that it is 100% county funded . Sean Ward makes a motion to approve the contract. Phil Calderone seconds the motion. The contract is approved.						
Meeting Closed at 3:45pm.						

