



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Sean E. Ward, *Chairman, County Legislature*

May 22, 2017 CAB Meeting Minutes

Board Members Present: Bruce Hidley County Clerk / Phil Calderone CEO / Sean Ward Legislature

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| Department Representatives: | Eugenia Condon Law Tim Murphy Sewer Bakary Jannah CEO Karen Storm Purchasing David Latina DGS Bonnie Caitlyn DCYF Michael McLaughlin CEO Scott Duncan DPW Karen Storm Purchasing Lisa Ramundo DPW | Michael Cavaleri Ralph Mariani Sheriff Anthony Dangelico Corrections Shawn Thelen DMB Dave Reilly DMB Andy Lucarelli NH Allison Russell DMB Andrew Brisport |
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Other Business: The Board will review the minutes from the noted CAB meetings:

May 2017: Hidley / Calderone/ Ward Mr. Hidley brings the minutes to a vote. Sean Ward makes a motion to approve. Mr. Calderone seconds the motion. The minutes are approved.

| Contract | Action | Department | Vendor | Scope | Term | |
|----------|---------|---|-------------------|---|---------------------------|-------------|
| 3502 | Renewal | A3020 - Emergency Telephone/E- 911 | HITECH SYSTEMS | SAFETYNET SOFTWARE MAINTENANCE FOR CAD SYSTEM. COVERED BY E-911 SURCHARGE FUNDS | 4/1/17 THRU 3/31/18 | \$71,047.00 |

Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Ralph Mariani explains the dispatch system that is in existence and that this is the final contract, as we are migrating over to a different platform. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

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| 3506 | Amend. | NH6020 - Nursing Home | A Plus Technology and Security | Install and configure 93 speakers. Install and configure command intercom server for the paging system. Provide 7 additional speakers and spares. Install power supply, amplifier and design system to accommodate needs of the nursing home operation. Remove existing speakers and paging system. | 11 months | \$58,000.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Andy Lucarelli speaks on behalf of the Nursing Home and states that this is an addendum to the original contract. that is was just for some wires that were on backorder. It is asked what the dollar amount attached to the contract island is clarified that this is the amount of the original contract. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

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| 3519 | New | G8130 - Sewage Treatment | Industrial Furnace Company | To provide and install two four foot refractory lined spool pieces for the North plant incinerators. | 2 months | \$47,880.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Tim Murphy talks about the need for this equipment to replace two spool pieces that were cracked due to high temperatures redirected for the heat recovery project. Phil Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

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| 3555 | New | G8130 - Sewage Treatment | Guardian Environmental Products Inc. | provide primary clarifier chain and components for the South Plant | 1 year | \$30,936.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Tim Murphy talks about the need for this equipment that is critical for the treatment plant. they were the lowest responsive effort a complete set of components. Mr. Calderone makes a motion to approve the contract. Mr. Ward seconds the motion. The contract is approved.

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| 3556 | New | D5010 - DPW Administration | Monroe Tractor & Implement Co., Inc. | The purchase of a DV23 Double Drum Roller. | 6 months | \$32,681.64 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Lisa Ramundo speaks on behalf of the equipment they would like to purchase that is more appraise for the work they need done, Mr. Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

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| 3514 | New | D5010 - DPW Administration | Capital Tractor, Inc. | Public Works requests the approval to purchase a Mower with Flails for the Rail Trail from Capital Tractor, Inc. a vendor of NYS Contract PC66577 and PC67087. | 6 months | \$89,223.80 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Lisa Ramundo speaks on behalf of the equipment they would like to purchase that is a more efficient mower and flails that can mow over railings and the flails will be shared with the towns of New Scotland and Colonie. It is asked and confirmed if this has a retractable arm. Sean Ward makes a motion to approve the contract. Mr. Calderone seconds the motion. The contract is approved.

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| 3512 | New | D5010 - DPW Administration | Altec Industries, Inc. | Public Works requests the approval to purchase an Altec 13" Disc Chipper from Altec Industries, Inc., a vendor on the NYS Contract #PC66582. | 6 months | \$36,752.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Lisa Ramundo speaks on behalf of the chipper equipment they wish to purchase for the rail trail. It is replacing equipment that is no longer adequate for the job. Mr. Calderone makes a motion to approve the contract. Sean Ward seconds the motion. The contract is approved.

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| 3517 | New | A1173 - Office of Immigration | Public Policy and Education Fund of New York | To identify geographic clusters of noncitizens in Albany County to connect them with the various community resources and to determine the locations in need of additional outreach and inform them of the Regional Immigration Center's services by providing educational forums and working with agencies and institution in Albany County. | 12 Months | \$43,800.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Bakary Janneh speaks on behalf of the services provided within this contract. It is said that this was the lowest responsive bidder. And is 100% county funded. Sean Ward makes a motion to approve the contract. Mr. Calderone seconds the motion . The contract is approved.

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| 3568 | New | A1620 - Building Services | C&S Engineers, Inc. | As outlined in RFP 2017-022 | 2 years | \$85,456.00 |
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Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina explains that this is for the suites and lounges at the convention center. Mr. Calderone makes a motion to approve the contract. Sean Ward seconds the motion . The contract is approved.

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| 3564 | New | A2960 - Service for Physically Handicapped Children | Barbara Collins | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$22,522.00 |
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Mr. Hidley request to entertain a motion to bundle contracts 3564,3550,3549,3548,3547,3546,3545,3544,3543,3542,3541,3540,3539,3538,3537,3536,3535,3534,3530,3529,3528,3527, and 3526 into one motion. Sean Ward makes a motion to approve the request . Phil Calderone seconds the motion. The request is approved. Bonnie Caitlyn explains that the providers have been in place for several years and it is asked that they may remain the providers for these services. Sean Ward makes a motion to approve the contract. Mr. Calderone seconds the motion. The contracts are approved.

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| 3550 | New | A2960 - Service for Physically Handicapped Children | Unity Sunshine | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$24,902.00 |
| see above contract notes | | | | | | |
| 3549 | New | A2960 - Service for Physically Handicapped Children | Tracey Waters | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$49,780.00 |
| see above contract notes | | | | | | |
| 3548 | New | A2960 - Service for Physically Handicapped Children | Carolyn Turner | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$62,485.00 |
| see above contract notes | | | | | | |

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| 3547 | New | A2960 - Service for Physically Handicapped Children | Jamie Steck | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$32,975.00 |
| see above contract notes | | | | | | |
| 3546 | New | A2960 - Service for Physically Handicapped Children | Denise Senick - Pirri | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$64,554.00 |
| see above contract notes | | | | | | |
| 3545 | New | A2960 - Service for Physically Handicapped Children | Anna Patka | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$23,793.00 |
| see above contract notes | | | | | | |

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| 3544 | New | A2960 - Service for Physically Handicapped Children | Christine Roylance | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$43,717.00 |
| see above contract notes | | | | | | |
| 3543 | New | A2960 - Service for Physically Handicapped Children | Sarah Rosa | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$40,136.00 |
| see above contract notes | | | | | | |
| 3542 | New | A2960 - Service for Physically Handicapped Children | Amie Murray-Thomson | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$25,179.00 |
| see attached contract notes | | | | | | |

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| 3541 | New | A2960 - Service for Physically Handicapped Children | Julie Murphy | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$47,355.00 |
| see above contract notes | | | | | | |
| 3540 | New | A2960 - Service for Physically Handicapped Children | Kathleen Megahey dba Reaching New Heights | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$28,009.00 |
| see attached contract notes | | | | | | |
| 3539 | New | A2960 - Service for Physically Handicapped Children | Christina Malone | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$20,501.00 |
| see above contract notes | | | | | | |

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| 3538 | New | A2960 - Service for Physically Handicapped Children | Catherine Kunz | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$24,775.00 |
| see above contract notes | | | | | | |
| 3537 | New | A2960 - Service for Physically Handicapped Children | Kristine Griffin | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$20,905.00 |
| see attached contract notes | | | | | | |
| 3536 | New | A2960 - Service for Physically Handicapped Children | Ann Finch | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$27,223.00 |
| see attached contract notes | | | | | | |

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| 3535 | New | A2960 - Service for Physically Handicapped Children | Denise Farrell | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$80,215.00 |
| see above contract notes | | | | | | |
| 3534 | New | A2960 - Service for Physically Handicapped Children | Early Childhood Education Center | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$69,646.00 |
| see attached contract notes | | | | | | |
| 3530 | New | A2960 - Service for Physically Handicapped Children | Circle of Friends | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$42,365.00 |
| see above contract notes | | | | | | |

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| 3529 | New | A2960 - Service for Physically Handicapped Children | Capital District Beginnings | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$32,082.00 |
| see above contract notes | | | | | | |
| 3528 | New | A2960 - Service for Physically Handicapped Children | Advanced Therapy | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$74,035.00 |
| see above contract notes | | | | | | |
| 3527 | New | A2960 - Service for Physically Handicapped Children | Cathryn Abbey | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 - 6/30/2018 | \$39,732.00 |

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| see see above contract notes above contract notes | | | | | | |
| 3526 | New | A2960 - Service for Physically Handicapped Children | Access Therapy Group | Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State. | 7/01/2017 6/30/2018 | \$31,016.00 |
| see above contract notes | | | | | | |
| 3525 | New | A2960 - Service for Physically Handicapped Children | Story Place Preschool | Center Based Preschool Providers. The NYS Education Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities. | 7/01/2017 6/30/2018 | \$99,999.00 |
| <p>Mr. Hidley request to entertain a motion to bundle contracts 3525,3524,3523 and 3522 into one motion. Sean Ward makes a motion to approve the bundled contracts. Phil Calderone seconds. The request is accepted. Mr. Hidley reviews the contracts and opens the discussion for comments and questions. Bonnie Caitlin speaks on behalf of these center based services. Explaining that these services are a higher level of care and meet the needs for children with disabilities. And that the providers have been in place for years within the facility. Mr. Calderone makes a motion to accept the bundled contracts. Sean Ward seconds the motion. The contracts are approved.</p> | | | | | | |
| 3524 | New | A2960 - Service for Physically Handicapped Children | Pauline K. Winkler Center @ College of Saint Rose | Center Based Preschool Providers. The NYS Education Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities. | 7/01/2017 6/30/2018 | \$67,329.00 |
| See above contract notes | | | | | | |

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| 3523 | New | A2960 - Service for Physically Handicapped Children | Advanced Therapy | Center Based Preschool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities. | 7/01/2017 - 6/30/2018 | \$99,999.00 |
| See above contract notes | | | | | | |
| 3522 | New | A2960 - Service for Physically Handicapped Children | Access Therapy Group | Center Based Preschool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities. | 7/01/2017 - 6/30/2018 | \$33,505.00 |
| See above contract notes | | | | | | |
| 3557 | New | A1345 - Central Purchasing | National Business Technologies | Kyocera Copiers: Lease/Maintenance and usage charge for County Copiers, Health Department, Mental Health, Social Services, and District Attorney. National Cooperative Contract#TCPN R150301 | 36 Months July 1, 2017 - June 30, 2020 | \$35,000.00 |
| Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm explains the yearly bid for the copiers and this was the lowest cost. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is accepted. | | | | | | |
| 3551 | Renewal | A1345 - Central Purchasing | WB Mason | Purchase of Office Supplies for Various Albany County Departments. This is the last year renewal for this bid. (Original Request#2433, July 1, 2015-June 30, 2016) (Second Renewal Request#2939 July 1, 2016 - June 30, 2017) This last year renewal will cover July 1, 2017 - June 30, 2018 | July 1, 2017 - June 30, 2018 | \$65,000.00 |
| Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm explains this was a cooperative bid with the town of Colonie and this is the last year for renewal. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is accepted. | | | | | | |

* A clarification is requested by Lisa Ramundo regarding contract 3514, adding that she had mixed up the description of the equipment they were requesting approval for. This is for a mower that is narrow and the two extra flails are included on this. Not the over the rail mower she had described earlier.