



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Sean E. Ward, *Chairman, County Legislature*

April 24, 2017 CAB MEETING MINUTES

Board Members Present	Philip Calderone, Deputy County Executive Sean Ward Chairman, County Legislature	
Department Representatives	Daniel Lynch Law Dave Latina DGS Pam O'Neal Purchasing Moirra Manning Health Tim Murphy Sewer Scott Duncan DPW Eugenia Condon Law Susan Daley MH Lisa Ramundo PW	Sarah Cantwell DMB Shawn Thelen DMB Allison Russell DMB Dave Reilly DMB John D'Antonio Rec Marty McClune DGS Patrick Dillon Aging Ralph Mariani Sheriff Scott Allardice PW
	3:39 Shawn Thelen calls the meeting to order	

Other Business: The Board will review the minutes from the noted CAB meetings:
March Hidley / Calderone / Ward
Mr. Shawn Thelen brings the minutes to a vote. Mr. Ward motions to approve the minutes. Mr. Calderone seconds the motion. The minutes are approved.
Business: The Board will review the minutes from the noted CAB meeting(s)
April Meeting - Ward/Calderone

<u>Contract#</u>	<u>Contract Action</u>	<u>Department</u>	<u>Vendor Name</u>	<u>Scope of Service</u>	<u>Estimated Term</u>	<u>Estimated Amount</u>
3474	New	A3020 - Emergency Telephone/E-911	EMERGENCY POWER SYSTEMS LLC	PREVENTIVE MAINTENANCE & EMERGENCY SERVICE FOR GENERATORS FOR 5 YEARS BEGINNING WHEN THE CONTRACT IS FULLY EXECUTED.	5 YEARS	\$41,700
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Mr. Mariani comments on the specifics of the contract and speaks on the generators and the backup systems. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						

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3482	New	G8130 - Sewage Treatment; NH6020 - Nursing Home; A3150 - Correctional Facility; A1620 - Building Services	Best Plumbing Specialties, Inc.	This bid is for the purchase of plumbing supplies as needed from a list and a discount from non-listed items	1 yr. plus two one year renewal options	\$21,000
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Pam O'Neal explains that this is for multiple departments were two vendors were involved. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3481	New	A3150 - Correctional Facility; G8120 - Sanitary Sewers; NH6020 - Nursing Home	PlumbMaster, Inc.	purchase of plumbing supplies as needed from a list of items. Items not listed will be purchased through a discount from the vendor.	1 year plus two 1 year renewal options	\$21,000
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Pam O'Neal again reiterates that this is a multi-departmental contract. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3480	New	G8130-Sewage Treatment	WSG Solutions	To Provide Bucket assemble and Stirring Flights for velocity grit chambers at the North Plant Facility.	12 months	\$21,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Tim Murphy explains the necessity for this equipment and the need to rebuild it that is essential. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3505	New	A7410-Recreation Dept.	BOSSE Lacrosse	The Contractor shall provide an instructional lacrosse program for children ages 7-14.	9 months	\$40,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. John D' Antonio explains the activities that this contract provides and how many Albany county youths that are projected to be involved in this year's programs. they are also going to expand into four other locations due to interest in the program. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3483	New	A4310-Mental Health	Better Health for Northeastern New York	Pay for Performance Contract based on ACDMH participation in (3) DSRIP Projects.	1/1/2017-3/31/2018	\$24,978
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Matthew Reuter explains the aspects of the contract that is a revenue only contract so no county money is put up for this. Susan Daley also speaks about different aspects of this contract. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						

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3501	New	D5010-DPW Administration	Multiple vendors See: additional comments for Vendor list	Purchase of crushed stone material for county road maintenance	12 months	\$91,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan speaks on behalf of this being a county wide bid. That all the local towns and villages will be buying off this. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3498	New	D5010- DPW Administration	Multiple vendors see: additional comments for vendor list	Purchase of asphalt Material for county road maintenance	12 months	\$47,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan explains the specifics of the vendor. Multi vendors involved but again many people are involved in this and therefore save the county a lot of expense. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3495	New	D5112-Highways- Permanent improvements	Hydrograss Corp.	The purchase of a hydrograss seeder as per bid RFB #2017-043 for a total amount of \$29,443.00	4 months	\$29,443.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Scott Duncan explains the need for purchase their own hydro seed in which Sean Ward questions the terms of this. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3499	New	A6119-Children, Youth and Families	Great Kids, Inc.	"Growing Great Kids (GGK)" Curriculum Training based on trauma-informed principles that help build protective factors for children and families. Currently, growing Great kids is the recommended curriculum for Healthy Families New York Programs. Training for Healthy Families staff members	6/01/2017-8/31/2017	\$28,014.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Moira Manning speaks on behalf of the program that provides a positive model for families. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3492	New	A1620 - Building Services	Campito Heating & Plumbing, Inc.	As outlined in RFB 2016-076	2 years	\$70,755
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina explains that this was the lowest bidder. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						

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3485	New	A1620 - Building Services; A1010 - Legislature	Tyco Simplex Grinnell	Annual fire alarm and fire sprinkler system test and inspections of various County facilities.	12 months	\$60,133
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Dave Latina explains the details of the contract. Annual fire and sprinkler test as required by state code. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3500	New	A1420- Law(County Attorney)	Arthur J. Gallagher Risk Management Services	Provide brokerage services to the County to market and obtain premium quotes for the County's Liability, Casualty and Medical Malpractice Insurance coverage.	One year	\$99,999.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Eugenia Condon explains the contract and the request for liability coverage. Mr. Calderone makes a motion to accept the contract. Sean Ward seconds the motion. The contract is approved.						
3496	New	A1420- Law(County Attorney)	Wilson Elser LLP	Provide Law Department with representation in fiber optic communication matters	4/1/17- 3/31/2018	\$60,000.00
Shawn Thelen reviews the scope of the contract and opens up the discussion for questions and comments. Dan Lynch reviews some the details and Sean Ward asks questions that relate to the contract. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						