

CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Sean E. Ward, *Chairman, County Legislature*

March 27, 2017 CAB MEETING MINUTES

Board Members Present:	Bruce Hidley, County Clerk																		
	Sean Ward, Chairman, Legislature																		
	Philip Calderone, Deputy County Executive																		
Department Representatives:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Dan Lynch Law</td> <td style="width: 50%;">Joe DeAngelis DSS</td> </tr> <tr> <td>Tim Murphy Sewer</td> <td>John D' Antonio REC</td> </tr> <tr> <td>George Penn CEO</td> <td>Anthony Dangelico Corrections</td> </tr> <tr> <td>John Cox Sheriff</td> <td>Marty McClune DGS</td> </tr> <tr> <td>David Latina DGS</td> <td>Shawn Thelen DMB</td> </tr> <tr> <td>Patricia Snyder Health</td> <td>Dave Reilly DMB</td> </tr> <tr> <td>Chris Quinn CEO</td> <td>Sarah Cantwell DMB</td> </tr> <tr> <td>Scott Duncan DPW</td> <td>Shanna Witherspoon DMB</td> </tr> <tr> <td>Karen Storm Purchasing</td> <td>Allison Russell DMB</td> </tr> </table>	Dan Lynch Law	Joe DeAngelis DSS	Tim Murphy Sewer	John D' Antonio REC	George Penn CEO	Anthony Dangelico Corrections	John Cox Sheriff	Marty McClune DGS	David Latina DGS	Shawn Thelen DMB	Patricia Snyder Health	Dave Reilly DMB	Chris Quinn CEO	Sarah Cantwell DMB	Scott Duncan DPW	Shanna Witherspoon DMB	Karen Storm Purchasing	Allison Russell DMB
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Chris Quinn CEO	Sarah Cantwell DMB																		
Scott Duncan DPW	Shanna Witherspoon DMB																		
Karen Storm Purchasing	Allison Russell DMB																		
Other Business: The Board will review the minutes from the noted CAB meetings:																			
March 2017: Hidley / Calderone/ Ward Mr. Hidley brings the minutes to a vote. Mr. Calderone seconds the motion. The minutes																			

Contract ID #	Action	Department	Vendor	Scope of Service	Est. Term	Amount
3430	Renewal	A3110 - Sheriff	TYLER TECHNOLOGIES	ANNUAL SOFTWARE MAINTENANCE & SUPPORT FOR LICENSED PROPRIETARY SOFTWARE FOR THE CIVIL OFFICE. THIS WILL BE A 2 YEAR CONTRACT (4/1/17 THRU 3/31/19) AT \$10,300 PER YEAR.	2 YEARS	\$20,600.00

Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Joe DeAngelis speaks on behalf of the contract and explains that this is for maintenance software and support. Mr. Calderone motions to approve the contract. Mr. Ward seconds the motion. The contract is approved.

3454	New	A3150 - Correctional Facility	Siemens Industry, Inc. Joe Giunta (585) 469-9573	Annual preventive maintenance and emergency service of power distribution and transfer equipment, RFB #2017-025	3 Year Contract with 2 - 1 year renewals	\$43,662.59
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Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. John Cox speaks on behalf of the contract and explains the preventative and emergency services for electrical switch gear equipment. It is noted that Siemens was the lowest bidder and that the bid proposals were included in the packets. Mr. Calderone motions to approve the contract. Mr. Ward seconds the motion. The contract is approved.

3429	New	G8130 - Sewage Treatment	Bubonia Holding Corp.	To remove and transport bio-solids remediated ash from the North and South treatment plants to the City of Albany landfill.	9 months	\$91,490.00
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Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. Tim Murphy speaks on behalf of the contract and explains the removal and transport of bio solids on an annual basis. This was the lowest bidder. It is noted that there is an \$8,000 allowance in case of needed removal. Sean Ward motions to approve the contract. Mr. Calderone seconds the motion. The contract is approved.

3442	New	G8130 - Sewage Treatment	EnviroCare International	To provide the District with two modified quench sections for the north plant incinerators.	4 months	\$46,250.00
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Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. This is 100% county funded. Tim Murphy speaks on behalf of the contract and explains that this is to purchase two modified systems to replace ones that have been compromised in the extreme temperatures. Mr. Calderone motions to approve the contract. Mr. Ward seconds the motion. The contract is approved.

3460	New	A2960-Service for Physically Handicapped Children	James McGuinness & Associates	Training, Support and Consulting for a Preschool software program for the submission of payment claims for Related Services providers and to collect Medicaid reimbursements from NYSDOH	04/01/2017-3/31/2018	\$21,000.00
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Contract ID #	Action	Department	Vendor	Scope of Service	Est. Term	Amount
Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. This is 100% county funded. Moira Manning speaks on behalf of the contract and explains the efficiency of the services and that this is a sole source vendor. Sean Ward motions to approve the contract. Mr. Calderone seconds the motion. The contract is approved.						
3448	New	A6140 - Safety Net; A6142 - Emergency Aid for Adults	Sister Mavis Jewell Medical Respite for the Homeless	The Sister Mavis Jewell Medical Respite for the Homeless will house and serve adult men and women who are homeless and being discharged from an inpatient hospital setting with ongoing medical needs.	4/1/2017-3/31/2018	\$73,000.00
Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Speaks on behalf of the contract explaining that this provides a service for the homeless leaving the hospital but cannot be housed in a shelter due to their medical issues. It is also noted that this is a new provider recently approved by NY state. Mr. Calderone makes a motion to approve the contract. Mr. Ward seconds the motion. The contract is approved.						
3439	New	A4010 - Health	Heuresis Corporation	Request for approval under RFB#2017-005 Purchase of two lead paint analyzers	2/16/2017-3/31/2017	\$33,629.50
Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. Pat Snyder explains the machines and the use of these machines. This was the lowest bidder and is 100% state funded. It falls under the childhood lead protection grant. Sean Ward motions to approve the contract. Mr. Calderone seconds the motion. The contract is approved..						
3455	New	D5112 - Highways Permanent Improvements	Gorman Brothers, Inc.	Joint and Crack Sealing of various County Roads	6 months	\$99,000.00
Mr. Hidley reviews the contract scope and opens the discussion for questions and comments. Scott Duncan explains the contract and its benefits . It is asked why Gorman was chosen over the other companies , The question is left unanswered and more details of the contract are reviewed. Mr. Calderone makes a motion to approve the contract. Mr. Ward seconds the motion. The contract is approved.						
3459	New	A1620 - Building Services	George J. Martin & Sons, Inc.	Electrical Services for DSS First Floor Renovation Project as outlined in RFB#2017-008	3 years	\$88,294.84
Mr. Hidley reviews the scope of the contact and opens the discussion for questions and comments. Dave Latina speaks on behalf on the contract mentioning that this was the lowest responsive bidder for the renovations. Mr. Ward makes a motion to approve the contract. Mr. Calderone seconds the motion. The contract is approved.						
3453	Renewal	A1345 - Central Purchasing	Van Hook Service Company Inc.	Second year renewal request of original request#2185, first year renewal #2751 for HVAC services for any County Department on an as needed basis.	April 1, 2017 - March 31, 2018	\$99,999.00
Mr. Hidley reviews the scope of the contract and opens the discussion for questions and comments. This is 100% county funded. Karen Storm explains that this is a second year renewal request, of a trade labor bid. It is asked if these are unit costs and is explained that it is based on an hourly rate. Mr. Calderone motions to accept the contract. Mr. Ward seconds the motion. The contract is accepted.						
3452	Renewal	A1345 - Central Purchasing	Titan Roofing Inc.	Second year renewal request of original request#2187, First year renewal #2750 for Roof Repair services for any County Department on an as needed basis.	April 1, 2017 - March 31, 2018	\$99,999.00
Mr. Hidley reviews the scope of the contract and opens the discussion for questions and comments. Karen Storm agrees that this contract follows the same pattern as the last. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3451	Renewal	A1345 - Central Purchasing	J. McBain Inc. (McBain Electric)	Second year renewal request of Original request#2183, Frist Year Renewal#2747, for Electrical Services for any County Department on an as needed basis.	April 1, 2017 - March 31 2018	\$99,999.00
Mr. Hidley reviews the scope of the contract and opens the discussion for questions and comments. Karen Storm agrees that this contract follows the same pattern as the last. Sean Ward makes a motion to accept the contract. Mr. Calderone seconds the motion. The contract is approved.						
3450	Renewal	A1345 - Central Purchasing	Debrino Caulking	Second Year renewal Request of original request#2182, first year renewal #2746. To provide masonry, General Construction, and Property Clean Up services for any County Department on an as needed basis.	April 1, 2017 - March 31, 2018	\$99,999.00

Contract ID #	Action	Department	Vendor	Scope of Service	Est. Term	Amount
Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. This is 100% county funded. Karen Storm is present for the explanation. Mr. Calderone makes a motion to approve the contract. Mr. Ward seconds the motion. The contract is approved.						
3449	Renewal	A1345 - Central Purchasing	BPI Mechanical Services, Inc.	Contract renewal of initial request #2181, first year renewal request#2745,Boiler Repairs, Plumbing, and HVAC services for any County Department on an as needed basis.	April 1, 2017 - March 31, 2018	\$99,999.00
Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. Karen Storm is present for the explanation of the contract. Sean Ward makes a motion to approve the contract. Mr. Calderone seconds the motion. The contract is approved.						
3470	New	A7410 - Recreation Department	All-American Sports Recreation	The Contractor will provide an instructional flag football program for children ages 5 to 17 at various sites in the County.	9 months	\$39,638.00
Mr. Hidley reviews the scope of the contract and opens up the discussion for questions and comments. This is 100% county funded. Joe D'Antonio speaks on behalf of the contract. The board members commend the program and the difference it makes for so many children within the county.Mr. Calderone motions to approve the contract. Sean Ward seconds the motion.. The contract is approved.						