



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Sean E. Ward, *Chairman, County Legislature*

July 27, 2016 CAB MEETING MINUTES

Board Members Present	Philip Calderone, County Executive Bruce Hidley, County Clerk		
Department Representatives	Dave Latina, DGS Joe DeAngelis, DSS Karen Storm, Purchasing Eugenia Condon, Law George Penn, CEO	Scott Siegel, CEO Shanna Witherspoon, DMB David Reilly, DMB Shawn Thelen, NH	Sarah Cantwell, DMB Andrew Brisport, DIS
3:10pm Mr. Hidley meeting is called to order.			
Other Business: The Board will review the minutes from the noted CAB meetings: June - Ward / Hidley / Calderone			
Mr. Hidley brings the minutes to a vote. Mr. Calderone motions to approve the minutes. Mr. Hidley seconds the motion. The minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3076	New	A7128 - Civic Center	MJ Engineering and Land Surveying, PC	To provide consulting services for the design and construction administration for the proposed Market Street Ingress and Egress Project located at the AC TUC Parking Garage.	1 year	\$24,600.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Latina notes this was the lowest bidder for second phase of egress project. This is for design and construction administration. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						
3069	Renewal	A6010 - Social Services	Homeless and Travelers Aid Society	The provision of a Homeless/Housing Emergency Services Program that provides 24 hour, 7 day/week coverage to serve individuals and families, who present as homeless or at imminent risk of homelessness, by assisting them to access needed emergency shelter or to be diverted from homelessness by retaining or securing adequate housing.	10/1/2016-9/30/2017	\$98,724.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. DeAngelis explains that HATAS plays an important role with handling people who need help during non-business hours. They provide good services. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						
3:15pm Mr. Hidley adjourns the meeting.						