



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Sean E. Ward, *Chairman, County Legislature*

May 23, 2016 CAB MEETING MINUTES

Board Members Present	Philip Calderone, County Executive		
	Bruce Hidley, County Clerk		
	Sean Ward, Legislative Chairman		
Department Representatives	Tim Murphy, Sewer District	Marty McClune, DGS	Andrew Brisport, DIS
	Gail Geohagen, CYF	William Cox, Sheriff's Dept.	Shawn Thelen, NH
	Joe DeAngelis, DSS	Mike Lyons, Sheriff's Dept.	Shanna Witherspoon, DMB
	Kari Kressler, CYF	Michele McClave, DSS	David Reilly, DMB
	John D'Antonio, CYF	Daniel Lynch, Law	Sarah Cantwell, DMB
	Pat Dillon, Aging	Karen Storm, Purchasing	
	Pat Snyder, Health	Chris Quinn, CEO	
	Dave Latina, DGS	George Penn, CEO	
3:05pm Mr. Hidley meeting is called to order.			
Other Business: The Board will review the minutes from the noted CAB meetings: March - Ward / Hidley / Calderone			
Mr. Hidley brings the minutes to a vote. Mr. Ward motions to approve the minutes. Mr. Ward seconds the motion. The minutes are approved.			
3:07pm - Mr. Hidley calls for a vote to go into Executive session. Mr. Calderone motions for the vote, Mr. Ward seconds the motion the board goes into Executive session.			
3:15pm - Mr. Hidley calls the meeting back to order to complete the agenda.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2967	New	A3110-Sheriff	Confidential	Settlement with an employee	One Time	\$22,500.00
The contract was discussed in Executive Session. Mr. Hidley now calls for a motion the approve contract. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.						
2949	New	A3150 - Correctional Facility	High Voltage Electric Services, Inc. Gus Mininberg (518) 869- 4961	Electrical Switchgear Preventative Maintenance and Emergency Services at the Albany County Correctional Facility	3 Year with 2 (1) year renewals	\$81,950.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Lyons notes this was the only bidder and it is the current vendor. They come in weekly to do maintenance for the electricity, air conditioning and generators. Mr. Hidley adds that they are experts in the field. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2948	New	A3150 - Correctional Facility	Trojan Energy Systems, Inc. Eric Grepoire (518) 271-1610	Preventative Maintenance & Refractory Repairs of Boilers at the Albany County Correctional Facility	3 YEAR	\$77,560.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Lyons explains this is the lowest bidder and a previous vendor. The service is for 365 days a year and 24/7 coverage for maintenance on boilers. Mr. Hidley asks when the current contract ends. Mr. Lyons states December 2016. Mr. Hidley clarifies this contract would then start in January 2017. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contract is unanimously approved.</p>						
2951	New	G8120 - Sanitary Sewers	Henderson Ford	Purchase of a new 4 x 4 Pickup truck	2 months	\$30,027.65
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Murphy explains this is a response to a mini bid. This vehicle is essential to clear roads and stations. Mr. Hidley adds that the old vehicle has seen better days. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.</p>						
2876	New	G8110 - Sewer District Administration	Rebuild-it Services	To provide a new Dorr Oliver-Gearbox Assembly for sludge holding tank	6 months	\$79,796.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Murphy states this is in response to the RFP to purchase door gear box. This equipment is critical to keep sludge mixed in holding tank. Mr. Hidley why is there such a price difference. Mr. Murphy says they are not sure they sent the specs again as this is a rare type of equipment. Mr. Ward notes the old one is 45 years old. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contract is unanimously approved.</p>						
2875	New	G8110 - Sewer District Administration	WSG Solutions	The purchase of Buckets assembly and Stirring flights used to rebuild a velocity grit chamber at the North treatment plant	6 months	\$38,422.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Murphy explains this was a response from and RFP to purchase a complete set of buckets and seemly equipment. This was the sole bidder and this is essential equipment. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.</p>						
2947	Amendment	A6010 - Social Services	QLess	Implementation and deployment of a new queueing system in the reception area of DSS.	1/1/2016-12/31/2016	\$1,500.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. DeAngelis explains this is additional to what was previously awarded. This is for an on-site evaluation that is necessary. There were two bids for this contract and this is still under the other bid with this amendment. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contract is unanimously approved.</p>						
2961	New	A4010 - Health	University at Albany, Center for Excellence in Aging and Community Wellness Quality & Technical Assistance Center	See companion memorandum	9/1/15 - 9/29/16	\$74,900.00

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Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Snyder notes this is grant funded. This is to build support for national diabetes prevention program. SUNY provides four classes in low income areas. Training for CHW workers for going into the community. Mr. Hidley asks if it's federally funded. Ms. Snyder states yes. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.						
2960	New	A4010 - Health	The Golub Corporation	See attached companion memorandum	9/1/15 - 9/29/16	\$26,656.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Snyder states this is a local impact grant for prescription services through Whitney Young for diabetes prevention and education. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contract in unanimously approved.						
2942	New	A6772 - Aging	Senior Services of Albany	To allow Senior Services of Albany to deliver the Health Insurance Information Counseling and Assistance Program(HIICAP) to the senior population in Albany County. The program provides outreach, access, education and assistance to individuals who are 65+ and/or disabled, regarding Medicare, NYS EPIC and other health insurance programs.	4/1/2016 - 3/31/2017	\$32,983.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Dillon notes this service provides help to senior with insurance problems and questions in low income areas. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contract in unanimously approved.						
2917	Renewal	A2960 - Service for Physically Handicapped Children	Access Therapy Group	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$43,428.00
Mr. Hidley requests the board take contracts 2917 through 2935 together as they are for the same services with different vendors. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contracts will be considered together. Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Geohagen notes these are services related to 3 - 5 year olds in need of IEP.This is a mandated service that can be in home or at a center. Mr. Ward motions to approve the contracts, Mr. Calderone seconds the motion. The contracts are unanimously approved.						

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2918	Renewal	A2960 - Service for Physically Handicapped Children	Cathryn Abbey	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$40,100.00
See contract 2917 above.						
2919	Renewal	A2960 - Service for Physically Handicapped Children	Capital District Beginnings	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$63,900.00
See contract 2917 above.						

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2920	Renewal	A2960 - Service for Physically Handicapped Children	Circle of Friends	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$27,900.00
See contract 2917 above.						
2921	Renewal	A2960 - Service for Physically Handicapped Children	Sarah Coons	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$26,790.00
See contract 2917 above.						

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2922	Renewal	A2960 - Service for Physically Handicapped Children	Early Childhood Education Center	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$87,190.00
See contract 2917 above.						
2923	Renewal	A2960 - Service for Physically Handicapped Children	Denise Farrell	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$76,980.00
See contract 2917 above.						

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2924	Renewal	A2960 - Service for Physically Handicapped Children	Catherine Kunz	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$25,230.00
See contract 2917 above.						
2925	Renewal	A2960 - Service for Physically Handicapped Children	Joan Marini	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$21,880.00
See contract 2917 above.						

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2926	Renewal	A2960 - Service for Physically Handicapped Children	Kathleen Megahey	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$27,950.00
See contract 2917 above.						
2927	Renewal	A2960 - Service for Physically Handicapped Children	Julie Murphy	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$43,830.00
See contract 2917 above.						

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2928	Renewal	A2960 - Service for Physically Handicapped Children	Amie Murray-Thomson	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$21,590.00
See contract 2917 above.						
2929	Renewal	A2960 - Service for Physically Handicapped Children	Sarah Rosa	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$33,090.00
See contract 2917 above.						

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2931	Renewal	A2960 - Service for Physically Handicapped Children	Christine Roylance	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$43,300.00
See contract 2917 above.						
2932	Renewal	A2960 - Service for Physically Handicapped Children	Denise Senick - Pirri	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$32,570.00
See contract 2917 above.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2933	Renewal	A2960 - Service for Physically Handicapped Children	Jamie Steck	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$34,188.00
See contract 2917 above.						
2934	Renewal	A2960 - Service for Physically Handicapped Children	Carolyn Turner	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$52,200.00
See contract 2917 above.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2935	Renewal	A2960 - Service for Physically Handicapped Children	Unity Sunshine	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers. Rates are set by the State.	7/01/2016 - 6/30/2017	\$30,660.00
See contract 2917 above.						
2910	Renewal	A2960 - Service for Physically Handicapped Children	Access Therapy Group	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/2016 - 6/30/2017	\$27,000.00
<p>Mr. Hidley requests the board take contracts 2910 through 2916 together as they are for the same services with different vendors. Mr. Calderone motions to approve contract, Mr. Ward seconds the motion. The contracts will be considered together. Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Geohagen notes these are services similar to the previous group the difference being these are all center based. Mr. Calderone motions to approve the contracts, Mr. Ward seconds the motion. The contracts are unanimously approved.</p>						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2913	Renewal	A2960 - Service for Physically Handicapped Children	Parsons Child and Family Center	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/2016 - 6/30/2017	\$75,000.00
See contract 2910 above.						
2914	Renewal	A2960 - Service for Physically Handicapped Children	Story Place Preschool	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/2016 - 6/30/2017	\$79,300.00
See contract 2910 above.						
2915	Renewal	A2960 - Service for Physically Handicapped Children	Wildwood School	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/2016 - 6/30/2017	\$24,100.00
See contract 2910 above.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2916	Renewal	A2960 - Service for Physically Handicapped Children	Pauline K. Winkler Center @ College of Saint Rose	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/2016 - 6/30/2017	\$48,150.00
See contract 2910 above.						
2943	New	A6119 - Children, Youth and Families	All-American Sports	The Contractor shall provide an instructive flag football program in the following places: Ravena, Colonie, Green Island, and Watervliet	9 months	\$29,030.40
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. D'Antonio states this is for a flag football program that was started last fall. They are expanding the program this year. Mr. Hidley says he sees the impact and it's good for the kids. He adds he is glad to see the expansion. Mr. D'Antonio thanks him for the support. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.						
2944	New	A1620 - Building Services	Kone Inc.	22 months elevator maintenance contract for ACCH - plus equipment (repair & replacement). County is piggybacking on the US Communities (City of Denver, CO) contract because there is no NYS contract currently in effect for our region. Attached to the CAB submission will be the City of Denver's RFP and contract.	22 months	\$45,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Latina notes this is for the court house and it went out to bid last year. This was not ready when the big elevator contract was put together. It will be included the next time. Mr. Ward notes OCA pays a part. Mr. Ward motions to approve contract, Mr. Calderone seconds the motion. The contract is unanimously approved.						
3:40pm Mr. Hidley adjourns the meeting.						