



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Sean E. Ward, *Chairman, County Legislature*

February 22, 2016 CAB MEETING AGENDA

Other Business: The Board will review the minutes from the noted CAB meetings:

January 2016 – McCoy/ Hidley/Ward

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2774	New	A3150 - Correctional Facility	Maximum Security Products Corp. Thomas Townson	Remove and Install new gate operation and grillage for Gate 3 Main Controls at the Albany County Correctional Facility	Upon Completion	\$22,400.00
2786	New	A1450 - Board of Elections	Don's Moving & Storage, Inc.	Moving of the voting machines, to be picked up at the county's central storage facility at 32 N Russell Rd., Albany, NY and delivered to election sites throughout Albany County and picked up at sites and returned to the central storage facility after the 2016 presidential primary, federal primary (tentative, unknown at this time), fall primary and general election. Not to exceed \$52,673.04	1 year	\$52,673.04
2779	New	A1450 - Board of Elections	ES&S Election Systems & Software	To acquire the Bronze maintenance & support service agreement for our DS200 Ballot Scanners, Automark (Ballot Marking Device), and EMS Software program. Approved - 100% HAVA reimbursement under the SHOEBOX grant program administered by the State Board of Elections. Budget line AA145022001 - \$67,306.00 Budget line AA145044046 - \$13,979.00	1 year	\$81,285.00
2777	New	A1450 - Board of Elections	Phoenix Graphics, Inc.	Printing of Absentee ballots and affidavit ballots for the 2016 Presidential Primary on April 19, 2016. Sole source. Not to exceed \$24,000.00	1 year	\$24,000.00

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2782	New	NH6020 - Nursing Home	Financial Health Services	To provide past due collection services, including private pay, resident income (NAMI Payment), third party insurances and potentially Medicaid and Medicare payments and when necessary denial appeals. Fees for services will be based on revenue received.	12 Months and Renewal for 2 Consecutive 1 Year Terms	\$99,000.00
2780	New	NH6020 - Nursing Home	M. M. Hayes Company, Inc.	MM Hayes will be upgrading our software that is part of our current maintenance contract to 8.0. This upgrade will increase our current maintenance fees. They will also be adding Workforce Attestation, Absence Manager and Advanced Scheduler version 8.0 software, replacing our current hardware (clocks) and adding biometric option kits, these revisions will require education so we will be contracting for professional services to teach our staff timekeepers.	14 months	\$99,198.80
2794	New	G8130 - Sewage Treatment	Holland Company Inc	To supply the District with Sodium Bisulfite used to de-chlorinate treated effluent prior to discharge to the receiving stream.	2.5 years	\$30,000.00
2793	New	G8130 - Sewage Treatment	Surpass Chemical Inc	To supply the District with Sodium Hypochlorite used for the disinfection of treated effluent prior to discharge to the receiving stream.	2.5 years	\$90,000.00
2792	New	G8130 - Sewage Treatment	CEMTAK Systems	To perform quarterly preventative maintenance on the District's Continuous Emissions Monitoring equipment at the North and South plant facilities	2 years	\$26,900.00
2811	New	G8130 - Sewage Treatment	Koester Associates	This contract is to supply sludge pump parts to the District in order to repair and rebuild the sludge pumps used to process sludge at both treatment plants.	1 year	\$90,000.00
2783	Amendment	A6772 - Aging	Senior Services of Albany	The Contractor shall provide services to Albany County caregivers of seniors 60+ and grandparents caring for a child/children; consisting of respite services, counseling, information and assistance, support groups and MDS Compass Assessments.	1/1/15 to 12/31/15	\$2,313.00

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2757	New	A4010 - Health	Cornell Cooperative Extension	Cornell Cooperative Extension is certified by the Environmental Protection Agency to provide Renovation, Repair and Painting (RRP) training courses. Cornell Cooperative will provide four (4) RRP refresher courses (total cost for these trainings \$6,000.00), and ten (10) RRP initial courses (total cost for these trainings \$30,000.00) to landlords, contractors or whoever may need to be certified to perform lead based paint remediation. They will also provide four window replacement trainings (total cost for these trainings \$3,000.00). This will help provide an ongoing work force to meet the increasing work load presented by the RRP law.	4/1/15 - 3/31/16	\$39,000.00
2776	Renewal	A1620 - Building Services	Unifirst Corp.	First year renewal of the rental and cleaning of uniforms and carpeted floor runners for various Albany County Facilities	1 Year	\$47,900.00
2775	New	A1620 - Building Services	National Grid	National Grid is requesting a \$45,000 retainer for their design fees associated with the electrical service upgrades required at the Times Union Center in regards to the Building Transformer and Switch Gear Replacement Project.	1 year	\$45,000.00
2763	New	A1620 - Building Services	BPI Mechanical	Three year HVAC preventative maintenance contract for Mercantile; Total contract not to exceed \$55,000.00 - difference is cost of incidentals materials not covered in the preventative maintenance contract;	3 years	\$21,840.00