



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Shawn M. Morse, *Chairman, County Legislature*

September 30, 2015 CAB MEETING MINUTES

Board Members Present	Philip Calderone, Deputy <i>County Executive</i> Bruce Hidley, <i>County Clerk</i>		
	Tim Murphy, Sewer Dist.	Dave Friedfel, DMB	Andrew Brisport, DIS
	Paula Ragaini, Minority	Chandra Williams, DMB	
	Eugenia Condon, Law	Shanna Witherspoon, DMB	
	Karen Storm, Purchasing	David Reilly, DMB	
	Mike McLaughlin, CEO	Sarah Cantwell, DMB	
Mr. Hidley notes that County Executive McCoy and Chairman Morse are not in attendance and that DCEO Calderone is here. Mr. Hidley calls the meeting to order at 2:35pm.			
Other Business: The Board will review the minutes from the noted CAB meetings: August - Calderone / Hidley			
Mr. Hidley makes a motion to approve August minutes, Mr. Calderone seconds the motion. August 2015 CAB minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2535	New	A1230 - County Executive	L&S Energy	Phase 1 of NY Prize micro grid study. Feasibility study for a micro grid in the airport area encompassing the Albany County Nursing Home, the Albany International Airport, the Correctional Facility, the Hockey Facility and the Capital District Youth Center, Inc.	2 years	\$95,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. McLaughlin explains they submitted the grant application due to extreme weather, recently effecting AC. The micro-grid is to tie things together to help the power continue during power outages. Phaze 1, per description, several responses to RFP. Vendor has significant experience with County. Mr. Hidley thanks Mr. McLaughlin for the clear presentation. Mr. Calderone commends Mr. McLaughlin for pursuing the grant based on the potential savings. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						
2528	Amendment	A1230 - County Executive	L&S Energy	Energy Audit Review Services and Contract Negotiation Support Services	9/8/15 - 9/8/16	\$45,257.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. McLaughlin explains this is an amendment to existing contract w. Siemens for fuel energy upgrade of Nursing Home. Financing mechanism to allow upgrade to be financed by the savings themselves. There are very technical aspects of the project and the County does not have the expertise to assure all is done correctly. L&S Energy helped with the assessment of the RFP. They will assure work done by Siemens is correct and beneficial. Mr. Hidley asks who was on review team. Mr. McLaughlin notes that as an amendment the review process was done previously. This is phase 2. The review team likely included, DGS, DMB and Mr. McLaughlin. Mr. Hidley again thanks him for the good presentation. Mr. Hidley motions to approve the contract, Mr. Calderon seconds the motion. The contract is approved.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2518	New	G8130 - Sewage Treatment	GSM Filtration, Inc.	To supply the District with belt filter cloths for both treatment plant's belt dewatering units.	24 months	\$25,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Murphy notes this is for gravity belts, which are essential. They must meet specific needs. Mr. Hidley motions to approve the contract, Mr. Calderone seconds the motion. The contract is approved.						
2525	New	G8130 - Sewage Treatment	Spring Electric	To provide complete replacement of damaged breaker panel within the Eaton MCC. Repair shall include installation, wiring, startup and testing.	3 months	\$39,800.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Murphy explains this is for the purchase, installation and removal of equipment. This is also essential to the Districts process. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						
2:48pm Mr. Hidley concludes the meeting.						