



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Shawn M. Morse, *Chairman, County Legislature*

April 27, 2015 CAB MEETING MINUTES

Board Members Present	Bruce Hidley, <i>County Clerk</i> Philip Calderone, <i>Deputy County Executive</i>		
	Darrell Duncan, <i>DPW</i>	Dave Latina, <i>DGS</i>	Dave Friedfel, <i>DMB</i>
	Scott Duncan, <i>DPW</i>	Eugenia Condon, <i>Law</i>	Chandra Williams, <i>DMB</i>
	Tony D'Angelico, <i>Jail</i>	Karen Storm, <i>Purchasing</i>	Shanna Witherspoon, <i>DMB</i>
	Doug Miller, <i>Sheriff</i>	Mike McLaughlin, <i>CEO</i>	Sarah Cantwell, <i>DMB</i>
	Mike Lyons, <i>Jail</i>	Scott Siegel, <i>CEO</i>	
	Kelle Roberts, <i>MH</i>	John Evers, <i>CEO</i>	
	George Penn, <i>DGS</i>	Andrew Brisport, <i>DIS</i>	
Mr. Hidley calls the meeting to order at 11:05am			
Mr. Hidley calls the roll, Deputy County Executive and County Clerk present.			
Other Business: The Board will review the minutes from the noted CAB meetings: March Minutes - due to the absence of both Mr. McCoy and Mr. Morse the March minutes cannot be voted on this month.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2318	New	A3110 - Sheriff	Amalgamated Deisgn Concern, LLC	To purchase Go-Stay Kits for Office of Emergency Management to distribute within the County to prepare citizens for pending disasters.	1 Year	\$21,714.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Miller notes that they now have the Sole Source letter for this vender from Homeland Security. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2304	New	A3150 - Correctional Facility	James E. Jones (518) 421-5098	Cosmetology Services to inmates at the Albany County Correctional Facility RFP #2015-021	3 Years	\$55,500.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. D:Angelico explains the nature of the service provided. Mr. Hidley notes this vendor is from Rensselaer county and asks if there were any bidders from Albany county. Ms. Storm replies that this is the only bidder that has traditionally responded for this service. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2312	New	D5110 - Maintenance of Roads and Bridges	Multiple Vendors see Additional Comments below	Purchase of Crushed Stone Material for County Roads. Funds will be paid out of 2015 - 2016 budget.	12 months	\$47,500.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Duncan explains that this is a budgeted expense for the regular maintenance materials, for road repair. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
2311	New	D5110 - Maintenance of Roads and Bridges	Multiple Vendors see Additional Comments below	Purchase of Asphalt Material for County Roads. Funds will be paid out of 2015 - 2016 budget	12 months	\$90,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Duncan explains that this is a budgeted expense for the regular asphalt, for road repair. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2309	New	D5010 - DPW Administration	Clark Equipment Co. DBA Bobcat Company	Purchase new T650 T4 Bobcat Compact Track Loader	90 days	\$83,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Duncan explains this is the equipment necessary for the above mentioned road repairs and will also be used to help with snow removal. Mr. Duncan adds this is being purchased through a NJPA contract, approved by NY state. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2308	New	D5010 - DPW Administration	Deere & Company	Purchase of three (3) zero turn commercial mowers. Purchase will come out of bond, resolution #444 which has not been sold as of yet.	90 days	\$24,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Duncan explains these mowers are for the bike paths and will be much faster than the antiquated equipment used previously. And this too is a NJPA contract. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2293	Amendment	A4322 - Contracted Mental Health	Counseling Care and Services	Provides mental health assessment, referral and treatment services to individuals being treated in their clinic. They also provide an employee assistance advocacy program to mental health consumers employed in Albany County.	1/1/2015-12/31/2015	\$20,604.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Roberts explains this is a COLA amendment for the original contract through NYS MH. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2292	Amendment	A4322 - Contracted Mental Health	Mental Health Empowerment	Provides peer support and acts a central resource and referral conduit for various self-help groups in Albany County. In addition, works with Health Home patients to assist with their success in the program.	1/1/2015-12/31/2015	\$99,244.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Roberts explains this is a COLA amendment for the original contract through NYS MH. Mr. Hidley asks what COLA stands for. Ms. Roberts states it Cost of Living Adjustment. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2291	Amendment	A4322 - Contracted Mental Health	Catholic Charities	Provides case management services to homeless women suffering from mental illness or co-occurring disorders at Mercy House. Staff seeks to link women with treatment and permanent housing.	1/1/2015-12/31/2015	\$37,261.00

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Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Roberts explains this is a COLA amendment for the original contract through NYS MH. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2290	Amendment	A4230 - Contract Narcotic Addiction	Albany Diocesan School Board	Provides evidence based substance abuse services in Albany Catholic schools.	1/1/2015- 12/31/2015	\$41,072.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Roberts explains this is a COLA amendment for the original contract through NYS Office of Substance Abuse Services. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2314	Renewal	A1420 - Law (County Attorney)	Arthur J. Gallagher Risk Management Services	Provide brokerage services to the County to market and obtain premium quotes for the County's Liability, Casualty and Medical Malpractice insurance coverage.	One Year	\$99,999.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Condon explains this is for an insurance broker contract due to renew in August. This broker will go out to the market and get us the best premium with the best contract. Since using a broker our coverage has been enhanced with minimal increase in premiums. Mr. Hidley agrees with the contract of a broker and says he has found it to be a very beneficial in his past dealings with insurance. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2323	Amendment	A1420 - Law (County Attorney)	Larry Slatky	The consultant will act as the Executive Director of the Nursing Home as well as provide advice, consultation and assistance to the County in connection with its establishment of a Local Development Corporation ("LDC") and the transfer of operations of the Nursing Home from the County to such LDC.	1 month 2months	27,583.00 \$55,167.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Friedfel notes that the original contract was for a one month extension, they have amended that to be for two months. Mr. Hidley clarifies that Mr. Slatky is already in the position. Ms. Condon replies, yes. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
2313	New	A1620 - Building Services	Harold R. Clune, Inc.	As outlined in RFB 2015-035 TU Boiler Replacement Project - Electrical portion	9 months	\$89,700.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Penn notes this was the lowest responsive bidder for this phase of the project, which is due to begin in June. Mr. Hidley notes he did not see this bidder on the sheet included with the contract. Mr. Penn explains that he was not on that sheet but the only other bidder did not meet the requirements of the contract. He adds the other contractor did not have an apprenticeship program. Mr. Hidley motions to approve the contract, Mr. Claderone seconds the motion. The contract is approved.						
Mr. Hidley adjourns the meeting at 11:20am.						