

**CONTRACT ADMINISTRATION  
BOARD MEETING**



Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, October 16, 2014 | HR Small Training Lab, Room 940 State Street | 10:30am

Members Present	Daniel P. McCoy, <i>County Executive</i>		
	Bruce Hidley, <i>County Clerk</i>		
	Thomas Coffey, <i>Nursing Home</i>	Bryan Best, <i>Leg. Min.</i>	Dave Friedfel, <i>DMB</i>
	Larry Slatky, <i>Nursing Home</i>	Andrew Brisport, <i>DIS</i>	Chandra Williams, <i>DMB</i>
	Shawn Thelen, <i>Nursing Home</i>	James Diegel, <i>DIS</i>	Sarah Cantwell, <i>DMB</i>
	Eugenia Condon, <i>Law</i>	John Evers, <i>CEO</i>	Dave Reilly, <i>DMB</i>
	Karen Storm, <i>Purchasing</i>	Emma Forbes, <i>CEO</i>	
Mr. Hidley calls the roll, he notes that Mr. McCoy is present and Mr. Morse is not in attendance. The meeting commenced at 10:35am.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
1918	New	NH6020-Residential Health Care Facility	Northeast Petroleum Technologies, Inc.	This is to remove the damaged fuel tank for the emergency generator at the Albany County Nursing Home as well as all associated costs related to removal and disposal of contaminated soil, connection and use of a temporary fuel tank, and all required testing and documentation for NY State Department of Environmental Conservation. The total amount is a "do not exceed" amount, depending on the actual size of the spill the costs will most likely be less.	1 year, with a 1 year renewal option	\$22,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Friedfel notes that they are amending the amount to \$90,000.00. Mr. Coffey explains that ENCON came in and tested the tanks. Issues were found, in the form of a leakage. The tanks have been emptied and now need to be removed along with some excavating of the area around them. The same group did the removal that did the testing. DPW has agreed to handle the excavation. The Geologist has not been in yet to do further testing. Mr. Thelen gives the Board photos of the site. He explains that the excavation is ongoing as they hit a concrete slab which slowed progress. Mr. Friedfel adds that the increase in funding is due to the unknown nature of the project. Ms. Condon adds that an insurance claim is forthcoming. Mr. McCoy motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
Meeting concluded at 10:45am.						