

# CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, September 23, 2014 | Cahil Room, 112 State Street, | 1:30pm

Members Present	Bruce Hidley, <i>County Clerk</i> Shawn Morse, <i>Chairman of the Legislature</i>		
	Jennifer Clement, <i>Human Resources</i>	Eugenia Condon, <i>Law</i>	Thomas Marcelle, <i>Law</i>
	George Penn, <i>General Services</i>	Karen Storm, <i>Purchasing</i>	Dave Friedfel, <i>DMB</i>
	David Latina, <i>General Services.</i>	Andrew Brisport, <i>DIS</i>	Chandra Williams, <i>DMB</i>
	Mike Martin, <i>General Services</i>	John Evers, <i>CEO</i>	Sarah Cantwell, <i>DMB</i>
	Doug McClain, <i>Civic Center</i>	Rich Lyons, <i>Sewer District</i>	Dave Reilly, <i>DMB</i>
Mr. Hidley calls the roll, he notes that Mr. Morse is present and Mr. McCoy is not in attendance. The meeting commenced at 1:35pm.			
<b>Other Business:</b> Board will review minutes from July CAB meeting.			
Mr. Hidley calls for a motion to approve the minutes from the July meeting. Mr. Morse motions to approve the minutes, Mr. Hidley seconds the motion. The minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
1936	New	G8130 - Sewage Treatment	Finch Paper, LLC	ACSD North Plant to serve as the secondary/emergency leachate disposal site for the Finch Paper Municipal Waste Solid Landfill	1 year, with a 1 year renewal option	\$22,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Lyons states the annual fee is billed quarterly to reserve the right to dispose of leachate at the North plant. If there is a delivery to the North Plant will be charged at a rate of \$.02 per gallon. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
1955	New	A7128 - Civic Center	Grace Communications	This is for the purchase of a new telephone system for the administrative offices of the Times Union Center.	5 year	\$35,972.88
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. McClaine explains that the current system is obsolete and replacement parts are no longer available. Mr. Morse asks if this was the lowest bidder. Mr. McClaine states yes they were. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
1941	Amendment	A1432 - Human Resources	MM Hayes Company Inc.	Payrolls reprogramming changes for the nursing home	1 Year	\$7,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Clement explains this contract is an amendment to the current contract, and that this is a sole provider. Mr. Hidley asks if this is for the hours change by Mr. Slatkey. Ms. Clement states yes it is. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						

<b>Contract #</b>	<b>Action</b>	<b>Department</b>	<b>Vendor</b>	<b>Scope of Services</b>	<b>Term</b>	<b>Amount</b>
1883 <i>Previously Tabled</i>	New	A1610 - General Services Administration	<i>Merit Plumbing</i>	Plumbing Construction for the 6th floor 112 State Street Renovations	1 year	\$52,515.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Penn explains this is to allow the start of the renovations on the 6th floor. Mr. Morse asks about another vendor that was named earlier and asks if the price was a problem. Mr. Marcelle states that this vendor does have an apprenticeship program and the county is not being denied any benefits. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
1884 <i>Previously Tabled</i>	New	A1610 - General Services Administration	Davis-Ulmer Sprinkler Co., Inc.	Fire Sprinkle a Construction Services	1 year	\$62,675.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Penn states that this is the last contract for the 6th floor renovations. A Mr. Morse point out this is not the lowest bidder and asks if they looked again at the 5 year experience requirement. Mr. Martin states yes. Mr. Morse adds that next time there should be lower expectations. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
1949	New	A1610 - General Services Administration	DA Chainyk Construction Services, LLC	Repair Drywall from Water Damage at DMV & CAC	3 months	\$29,300.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Morse asks if this was the lowest bidder. Mr. Penn states yes. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
1948	New	A1610 - General Services Administration	DA Chainyk Construction Services, LLC	Repair Drywall from Water Damage at the Health Department	3 months	\$23,300.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Morse asks if this was the lowest bidder. Mr. Penn states yes. Mr. Morse motions to approve contract, Mr. Hidley seconds the motion. The contract passed.						
Meeting concluded at 1:45pm.						