

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, August 26, 2014 | HR Large Conference Room, 112 State Street, Room 930 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Bruce Hidley, <i>County Clerk</i> Shawn Morse, <i>Chairman of the Legislature</i>		
	David Latina, <i>General Services.</i>	Eugenia Condon, <i>Law</i>	Pat Jeffers, <i>CEO</i>
	Mike Martin, <i>General Services</i>	Lori Catucci, <i>Purchasing</i>	Scott Siegel, <i>CEO</i>
	Bob Belber, <i>Civic Center</i>	Brian Best, <i>Minority Office</i>	Dave Friedfel, <i>DMB</i>
	Marthanne Gersham, <i>Civic Center</i>	Ralph Signoracci, <i>Leg-Chair's Office</i>	Chandra Williams, <i>DMB</i>
	Doug McClain, <i>Civic Center</i>	Andrew Brisport, <i>DIS</i>	Sarah Cantwell, <i>DMB</i>
	Matt Clyne, <i>Board of Elections</i>	John Evers, <i>CEO</i>	Dave Reilly, <i>DMB</i>
	Gail Geohagen, <i>DCYF</i>	Tom Scarff, <i>CEO</i>	
	Joe Viscusso, <i>DSS</i>	Mike McLaughlin, <i>CEO</i>	
Mr. Hidley calls the roll, all board members present. The meeting commenced at 11:25am			
Other Business: Board will review minutes from July CAB meeting.			
Mr. Hidley calls for a motion to approve the minutes from the July meeting. Mr. Morse motions to approve the minutes, Mr. McCoy seconds the motion. The minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1910	New	A1450 - Board of Elections	Don's Moving & Storage Inc.	Moving of voting machines, to be picked up at the county's central storage at 32 N Russell Rd, Albany, NY and delivered to election sites throughout Albany County and returned to central storage after the 2014 primary and general elections.	1 year	\$33,180.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. No one has any additions. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
1903	New	A6010 - Social Services	America Works	America Works will provide a combination of employment and related services such as job skills/readiness training, work experience and educational training, job placement and 120 day retention services.	9/1/14-12/31/14	\$95,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. McCoy motions to table this contract. Mr. Morse seconds the motion. The contract is tabled.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1918	New	A7128 - Civic Center	CBS Outdoor Digital	This is to upgrade/replace the scoring system. CBS Outdoor is the programmer and manufacturer of the current LED system and this proposal is based upon their response as the scoring system needs to tie into the existing LED system. If another company was selected for this the system would have to run independent of the current system, thereby severely limiting game operations for both Basketball and Hockey. This will be paid for out of bond HKUO.	1 Year	\$72,494.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Morse asks if this is a sole source situation. Mr. Belber replies yes as the new system will need to communicate with the current system. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
1917	New	A7128 - Civic Center	Sports Resource Group	This is to replace the ice deck flooring system, which is used to cover the ice surface so that additional events can be scheduled during hockey season. As part of this purchase SMG will be changing the size of the pieces from the existing 5x8' to 4'x8' which is the industry standard. SMG will cut down the existing sheets, in the process removing the worn corners, and this order is to replace the square footage lost when the existing sheets are made smaller. This will be paid for out of bond HKUO.	1 year	\$30,950.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Morse asks if Mr. Belber is happy with this contract as it is the lowest bidder. Mr. Belber states yes he is happy as the new pieces will be easier to handle and also will be cheaper in the long run. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
1916	New	A7128 - Civic Center	Kruse Athletics LLC	This is to replace the basketball standards used at the Times Union Center with units manufactured by Spalding and sold/serviced by Kruse Athletics. They provided the lowest price and additionally, are a local company that can provide continued service conveniently. This is for backboards, floor anchor systems, padding, shot clocks and all installation costs. This will be paid for out of County Bond HKUO.	1 year	\$34,796.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Morse asks if Mr. Belber is happy with this contract. Mr. Belber states yes, that this is the official NCAA vender. And with the tournament coming here they have been given a discount. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1915	New	A7128 - Civic Center	American Concert Services	This is to purchase new seating risers to replace the existing equipment. The existing risers are over 10 years old and are hitting the end of their usable life. The proposal includes decks, risers, railings and stairs and is with a local company that will be able to offer continued support if, and when, needed. This will be paid for out of bond HKUO.	1 Year	\$67,958.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. No one has any additions. Mr. McCoy motions to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1897	New	A6119 - Children, Youth and Families	Dr. Steven Rappaport	Psychiatric services for ACDCYF Children's Mental Health Clinic 7 hours a week @ \$175/hr	9/26/14 - 9/30/15	\$63,700.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Geohagen explains that this doctor has been providing these services already but through Parsons, now they are contracting directly with the doctor. Mr. Hidley asks if there is no other program to use. Ms. Geohagen states the options for these services are very limited. Mr. Morse asks if they are comfortable that the same services will be provided. Ms. Geohagen explains yes and the services should be better. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
1883	New	A1610 - General Services Administration	EW Tompkins	Plumbing Construction for the 6th floor 112 State Street Renovations	1 year	\$73,600.00
These contracts, 1883 & 1884, were tabled in the July meeting and some answers are still outstanding. The question of the amount of experience necessary is one issue that needs clarification. The board states they would like to table them again for a short time in order to get all of the information they are seeking. Mr. Morse makes a motion to table the two contracts. Mr. McCoy seconds the motion. The contracts are tabled.						
1884	New	A1610 - General Services Administration	Davis-Ulmer Sprinkler Co., Inc.	Fire Sprinkle a Construction Services	1 year	\$62,675.00
See Contract 1883.						
1906	New	A1345 - Central Purchasing	WB Mason Co, Inc.	Purchase of HON Furniture on as needed basis for all County facilities. Pricing is a discount off of current manufacturer price list.	9/1/14 - 8/31/17	\$70,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. No one has any additions. Mr. McCoy motions to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1919	Amendment	A1420-Law (County Attorney)	Larry I. Slatky, LTD	Consultant shall provide up to 18 hours of consulting services each month. The consultant shall continue to provide advice, consultation and assistance to County in connection with its establishment of a Local Development Corporation ("LDC") and the transfer of operations of the Nursing Home from the County to such LDC. The fee shall be 5,500 each month.	12/1/13-10/31/14	\$44,999.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. No one has any additions. Mr. Morse motions to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
The meeting concluded at 11:43am.						