

# CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, July 29, 2014 | HR Small Conference Room, 112 State Street, Room 940 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Bruce Hidley, <i>County Clerk</i> Shawn Morse, <i>Chairman of the Legislature</i>		
	Richard Lyons, <i>Sewer Dist.</i>	Eugenia Condon, <i>Law</i>	Emma Forbes, <i>CEO</i>
	George Penn, <i>General Services</i>	Karen Storm, <i>Purchasing</i>	Chandra Williams, <i>DMB</i>
	David Latina, <i>General Services.</i>	Jill Craw, <i>Leg. - Minority</i>	Sarah Cantwell, <i>DMB</i>
	Mike Martin, <i>General Services.</i>	Dave Friedfel, <i>DMB</i>	Shanna Witherspoon, <i>DMB</i>
	Tom Coffey, <i>Nursing Home</i>	Scott Siegel, <i>CEO</i>	Chris Lenaghan, <i>DIS</i>
	Ralph Signoracci, <i>Legislature</i>	John Evers, <i>CEO</i>	Dave Reilly, <i>DMB</i>
Mr. Hidley announces that the meeting is going to be videotaped.			
Meeting commenced at 11:05am			
<b>Other Business:</b> Board will review minutes from June CAB meeting.			

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1876	New	G8130 - Sewage Treatment	Peirce Eagle Equipment	Replace 11 yard debris tank on the 1995 Vac-Con sewer maintenance truck	2 months	\$33,016.52
<p>Mr. Hidley reviews contract information. Mr. Lyons explains this is the large can like structure on top of the truck, not the truck itself. This is the truck used to capture debris. The problem with the can is from metal fatigue, the truck is fine. Mr. Hidley notes that the vendor is the only authorized dealer. Mr. Lyons adds yes this is a sole source situation and they have already spoken with the purchasing department. Mr. Morse asks if the truck needs to be replaced. Mr. Lyons states the truck is fine just the tank needs to be replaced. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
1880	New	G8130 - Sewage Treatment	Gammie Air Monitoring, LLC	Perform mandated by US EPA emission testing on the four District multiple hearth incinerators	4 months	\$93,600.00
<p>Mr. Hidley reviews contract information. Mr. Lyons states this went out as a request for proposals. They received five and this vendor was the second lowest and the best choice based on the committee's recommendation. This testing is mandated under the Sewer Sludge Incinerators (SSI) rule. This is the next big step towards compliance. Mr. McCoy asks if they have any idea of how much this will cost the County. Mr. Lyons notes that it is an unfunded mandate but with previous investments they should be in compliance by the 2016 deadline. Mr. Hidley asks about the funding listed on the spreadsheet. Mr. Lyons explains the numbers and that he adds in an addition sum to cover unexpected costs. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
1881	New	G8130 - Sewage Treatment	Fluid Kinetics, Inc.	Provide 'in kind' replacement of plant water pump for the South Plant	1 month	\$20,616.00
<p>Mr. Hidley explains contract information. Mr. Lyons adds this is the sole bidder. This contract is for routine replacement for the water pump. This was planned for in the budget. This is for equipment only the labor will done by the district employees. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						

<b>Contract #</b>	<b>Action</b>	<b>Department</b>	<b>Vendor</b>	<b>Scope of Service</b>	<b>Term</b>	<b>Amount</b>
1882	New	A1610 - General Services Administration	Chemenergy	Water Treatment Services for Cooling Towers and Loops	3 years	\$33,150.00
<p>Mr. Hidley explains contract information. Mr. Penn explains that 112 State Street and the Judicial Center are not covered for treatment services. This process will prevent algae in the ventilation system. Mr. Morse asks what system is covered by this service. Mr. Penn clarifies the cooling system. Mr. Latina adds that scales are also covered in this preventative service. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
1883	New	A1610 - General Services Administration	EW Tompkins	Plumbing Construction for the 6th floor 112 State Street Renovations	1 year	\$73,600.00
<p>Mr. Hidley explains contract information. Mr. Penn adds this was lowest complete bidder. Mr. McCoy asks about the need for paperwork for bids below the \$250,000 level. Ms. Storm replies the amount is for the entire job. Mr. Morse asks what is currently on the sixth floor. Mr. Penn notes that DGS was on that floor. Mr. Morse asks what is going onto the floor. Mr. Penn states he believes the Law department is slated for the sixth floor. Mr. Morse states he cannot support the contract. Mr. McCoy asks if he would like to table the contract for a month. Mr. Hidley calls for a motion to table the contract for one month. Mr. Morse motions to table the contract, Mr. McCoy seconds the motion. The contract is tabled for one month.</p>						
1884	New	A1610 - General Services Administration	Davis-Ulmer Sprinkler Co., Inc.	Fire Sprinkle a Construction Services	1 year	\$62,675.00
<p>Mr. Hidley explains contract information. Mr. Penn notes this is also part of the sixth floor renovation. This vendor was the lowest responsive bidder. Mr. Morse asks if there are any sprinklers on the floor. Mr. McCoy responds that they need to be revamped. Mr. Martin adds that they are only in the hallways currently. Mr. Morse asks to have the contract held for one month. Mr. Hidley asks about the monetarily lower bids. Mr. Penn explains the lowest bidder did not have enough experience and the second lowest bidder did not have the apprenticeships paperwork. Mr. Morse asks what the experience issue is. Mr. Penn notes we asked for five years of experience and they did not have that amount. Mr. Hidley asks for a motion to table the contract for one month. Mr. Morse motions to table the contract, Mr. McCoy seconds the motion. The contract is tabled for one month.</p>						
1892	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Grainger	Supply 50 HVAC units Series EZ, Model AD; Commodity 02585	One Year	\$95,000.00
<p>Mr. Hidley explains contract information. Mr. Coffey explains that there are 50 units in a compromised situation. This is a national contract and this vendor is the only one that provides this particular unit. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
1866	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Kone, Inc.	Provide elevator maintenance and service to the three elevators at the nursing home.	7/01/2014-6/30/2016	\$23,086.60
<p>Mr. Hidley explains contract information. Mr. Coffey notes there were two respondents. Kone was the lowest and is the current provider at the Nursing Home. Mr. Hidley asks about the maintenance total. Mr. Coffey states he's not sure what caused the price difference but costs have been much lower since going to Kone. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
<p>Meeting concluded at 11:20am.</p>						