

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, June 27, 2014 | HR Small Conference Room, 112 State Street, Room 940 | 9:30am

Members Present	Daniel McCoy, <i>County Executive</i> Bruce Hidley, <i>County Clerk</i> Shawn Morse, <i>Chairman of the Legislature</i>		
	Bob Belber, <i>Civic Center</i>	Eugenia Condon, <i>Law</i>	Chandra Williams, <i>DMB</i>
	Doug McClain, <i>Civic Center</i>	Karen Storm, <i>Purchasing</i>	Sarah Cantwell, <i>DMB</i>
	Kathy Bagnoli, <i>Sheriff</i>	Dave Friedfel, <i>DMB</i>	Shanna Witherspoon, <i>DMB</i>
	Ralph Grant, <i>Nursing Home</i>	Scott Siegel, <i>CEO</i>	
	Jill Crow, <i>Leg. - Minority</i>	Mike McLaughlin, <i>CEO</i>	
	John Rizzo, <i>Sheriff</i>	John Evers, <i>CEO</i>	
	Marthanne Gersham, <i>Civic Center</i>		
Meeting commenced at 9:40am			
Other Business: Board will review minutes from May CAB meeting.			
Mr. Hidley asks if there are any issues with the minutes. Mr. Morse motions to approve minutes Mr. Hidley seconds the motion. The minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1831	New	A3110 - Sheriff	North Eastern Rescue Vehicles, Inc - Attn: Mike Collier, Sales Mgr	Purchase ambulance - FORD 2014 E-350 PER RFB#2014-064 - amount to be covered by the reserve EMS ambulance programs funds - funds being moved by a 7/2014 resolution.	on delivery	\$61,749.00
Mr. Hidley reviews request. Ms. Bagnoli notes there were two bidders, this is the low bidder. Also the request to move the funds has already been submitted. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1830	New	A3020 - Emergency Telephone/E-911	Hitech Systems	Safety net CAD maintenance. CAD system covered by E911 surcharge.	4/1/2014-3/31/2015	\$65,017.98
Mr. Hidley reviews request. This is for the maintenance for the dispatch system and a data entry position. It includes an upgrade for all of the systems. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1758	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Zimmet Healthcare Services Group, LLC	To provide individualized Medicare and Medicaid Case Mix medical record audits for MDS accuracy, supporting nursing and therapy documentation, physician certification and medical necessity. Provide resident specific clinical case management strategies and associated financial impact. Provide ongoing facility staff education and consultation during on-site scheduled visits.	6/01/2014-12/31/2014	\$96,000.00

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Mr. Hidley reviews request. Mr. Grant notes that this is an optional process that effects reimbursements from Medicaid. Our index rate is the lowest in NYS. This service also provides training to improve the index rate. It could mean \$1.5 million more in reimbursement. Mr. McCoy motions to approve contract, Mr. Morse seconds the motion. The contract is approved.						
1863	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Guardian Consulting Services, Inc.	Provide on-site Consultant Pharmacist Services to the ACNH	3 years	\$90,000.00
Mr. Hidley reviews request. Mr. Grant states that this service is mandated by NYS and the Federal government. This went out for bid two times. This vendor was the lowest bidder. Mr. McCoy motions to approve contract, Mr. Morse seconds the motion. The contract is approved.						
1862	New	A1680 - Information Services	CareerArc Group LLC	<i>See Below.</i>	1 year	\$50,000.00
<p>The TweetMyJobs Government Platform includes the following products and services (collectively, the "Services"):</p> <p>a) Customized Job Search Portal.</p> <p>i) Employers.</p> <p>(1) Social Network Distribution</p> <p>(2) Web, Mobile and Email Distribution</p> <p>ii) Job Seekers. Constituent job seekers who either come from Client's landing page or access the TweetMyJobs.com platform in general ("Constituent Job Seekers") will be able to view the Employers' listings through the Client Portal as well as through other mediums (e.g., social networks, mobile, email).</p> <p>b) Dashboard. As part of the TweetMyJobs Government Platform, TweetMyJobs will provide Client with insight on data collected from the activity and engagement of Constituent Job Seekers and Employers in Client's community, The Dashboard will include the following data analytics ("Data Analytics"):</p> <p>i) Constituent Job Seekers.</p> <p>ii) Employers.</p> <p>iii) Jobs.</p> <p>c) Landing Page. TweetMyJobs will assist Client in creating a "Landing Page" on its website to attract Employers and Constituent Job Seekers explaining the benefits of the TweetMyJobs Government Platform and social recruiting in general.</p> <p>d) Mobile. Client will have access to TweetMyJobs's mobile application for both the iPhone and Android operating systems, containing GPS location-based services and augmented reality technology made available for Constituent Job Seekers ("Mobile App").</p> <p>e) Branding and Marketing. TweetMyJobs and Client will mutually agree upon the necessary Client trademarks, logos, branding and messaging ("Client Marks") to customize the Landing Page and the Client Portal for maximum public impact and awareness.</p> <p>f) Training, Client Support, Maintenance. TweetMyJobs will provide training to educate Client on how to use the Services. TweetMyJobs will also provide Client with maintenance and support services (i.e., customer care and technical support) during the Term.</p>						
Mr. Friedfel explains this contract. Mr. Morse asks where it will be monitored. Mr. Friedfel states from Albany County Information Services. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1861	New	A7128 - Civic Center	Connor Sports Flooring - Attn Lisa Vito	This is to purchase a slightly used 60x120' Maple Basketball Court from Connor Sports. The estimated amount includes trading in the existing floor as well as the new floor being sanded and having custom graphics applied prior to delivery and installation. This will be paid for out of the Times Union Center Facility Fee and was selected because it was the lowest priced floor which we were able to find that satisfied the requirements of the facility.	1 year	\$75,700.00
Mr. Hidley reviews request. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1867	New	A7128 - Civic Center	Liberty Mutual Group	The Insurance Broker - Walsh Insurance Group, which works on behalf of SMG and Albany County to obtain the best insurance coverage with the lowest premium, has reviewed the quotes submitted by multiple insurance carriers for property insurance and based upon both price and coverage has recommended that we select Liberty Mutual Group, who came in with the lowest bid. Liberty Mutual currently holds the contract and provides the insurance coverage. this will be for a new 3 year policy.	3 year	\$75,127.00
Mr. Hidley reviews request. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1869	New	A1420 - Law (County Attorney)	Carmen Duncan, Mission Accomplished Transition Services	The proposer will work collaboratively and in partnership with an independent program evaluation entity to monitor and track outcomes and compile and create data systems to ease the tracking of restitution outcomes in the future. Proposer will work with various Albany County Departments and the independent evaluation entity in creating systems and tracking methods for payroll, restitution and escrow account payments.	12/31/14	\$33,000.00
Mr. Hidley reviews request. A question is raised about the funding for this project. Ms. Condon notes it will be paid for by forfeiture funds. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
Meeting is adjourned at 10:15am						