

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, May 27, 2014 | HR Small Conference Room, 112 State Street, Room 940 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Bruce Hidley, <i>County Clerk</i> Shawn Morse, <i>Chairman of the Legislature</i>
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Mike Lyons, <i>Correctional Facility</i>	Eugenia Condon, <i>Law</i>	Chandra Williams, <i>DMB</i>
Tina Nolan, <i>Correctional Facility</i>	Karen Storm, <i>Purchasing</i>	Sarah Cantwell, <i>DMB</i>
Gail Geohagen, <i>DCYF</i>	Dave Friedfel, <i>DMB</i>	
Richard Lyons, <i>Sewer District</i>	Scott Siegel, <i>CEO</i>	
Eric Erhmann, <i>Social Services</i>	Mike McLaughlin, <i>CEO</i>	
Mike Martin, <i>General Services</i>	Shanna Witherspoon, <i>DMB</i>	

Meeting commenced at 11:09am

Other Business: Board will review minutes from April 28th CAB meeting.

Mr. Hidley asks if there are any issues with the minutes. Mr. Morse motions to approve minutes Mr. Hidley seconds the motion. The minutes are approved.

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1780	New	G8110 - Sewer District Administration	Delaware Engineer, P.C.	Provide engineering design, contract administration and construction management for the North and South Plant Electrical Improvements	2.5 years	\$93,300.00

Contract details are reviewed. Mr. Lyons explains this is part of the Capital Plan. The engineering evaluation was completed last year. This vendor was the low bidder of six proposals. They interviewed three groups and were impressed by this vendor. Mr. Hidley notes the bid is much lower than the others. Mr. Lyons replies that this vendor has completed two other projects for the district and that they have a written guarantee that there will be no additional hours for design. The decision was unanimous to grant contract to this vendor. Mr. Hidley notes the hourly rate was very different. Mr. Lyons states that they said in writing that they could do the job. Mr. Hidley asks if there is an out. Mr. Lyons replies that there is always an out. The two previous projects were good. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.

1778	New	G8130 - Sewage Treatment	Holland Company, Inc.	Provide and deliver 38-40% sodium bisulfite to the North Plant for de-chlorination as mandated by NYS DEC	2 years	\$45,000.00
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CAB details are reviewed. Mr. Lyons explains that the chemical is mandated by new York State (NYS). The disinfection will be completed this summer. The amount was estimated based on consumption over a two year period. Mr. Hidley clarifies that its based on usage. Mr. Lyons replies yes. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.

1757	New	A1610 - General Services Administration	J. Paul Vosburgh Architects, Inc., P.C.	Providing architectural and engineering services to the County regarding 162 Washington Avenue	3 years	\$48,500.00
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CAB details are reviewed. Mr. Erhmann explains the need to re-design is to be able to handle more clients. It will allow a smoother flow for clients. Mr. Hidley asks, what is the reason for the large difference between the bid amounts. Mr. Martin explains that this vendor had the best handle on the scope of the project, and had done other projects. He showed a clear understanding of all aspects of the project. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1725	New	A2960 - Service for Physically Handicapped Children	Schonowe Preschool	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/14 - 6/30/15	\$30,228.00
Mr. Hidley notes that contract 1725 through 1727 will be taken as a group. Ms. Geohagen notes that all of the agencies are approved by Board of Education to provide these services. They have met the requirements to provide special services. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1726	New	A2960 - Service for Physically Handicapped Children	Story Place Preschool	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/14 - 6/30/15	\$78,450.00
See contract # 1725.						
1727	New	A2960 - Service for Physically Handicapped Children	Whispering Pines	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/14 - 6/30/15	\$80,220.00
See contract # 1725.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1728	New	A2960 - Service for Physically Handicapped Children	Achievements	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$99,585.00
<p>Mr. Hidley notes that contracts 1728 through 1745 will be taken together. Ms. Geohagen explains these contracts are for therapists to be able to accommodate various needs for services. Individuals go into homes or schools to provide services. Mr. Hidley asks why there is a difference in contract amounts. Ms. Geohagen replies that the amount depends on the services provided. Mr. Morse asks how we choose an amount. Ms. Geohagen explains that it's based on the number of clients and the services required. Ms. Condon adds that the amounts are not exact these are from last year. This does not mean it will be the same this year. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.</p>						
1729	New	A2960 - Service for Physically Handicapped Children	Cathryn Abbey	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$23,387.00
See contract # 1728.						
1730	New	A2960 - Service for Physically Handicapped Children	Circle of Friends	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$47,159.00
See contract # 1728.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1732	New	A2960 - Service for Physically Handicapped Children	Denise Farrell	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$55,339.00
See contract # 1728.						
1734	New	A2960 - Service for Physically Handicapped Children	Heidi Gray	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$26,681.00
See contract # 1728.						
1736	New	A2960 - Service for Physically Handicapped Children	Jill McClain	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$25,583.00
See contract # 1728.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1738	New	A2960 - Service for Physically Handicapped Children	Pauline K. Winkler Center @ College of Saint Rose	Mandated Related Services for Disabled Children ages 3 to 5. The Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$87,895.00
See contract # 1728.						
1740	New	A2960 - Service for Physically Handicapped Children	Sarah Rosa	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$32,117.00
See contract # 1728.						
1742	New	A2960 - Service for Physically Handicapped Children	Denise Senick-Pirri	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$36,600.00
See contract # 1728.						

Contract #	Action	Department	Vendor	Scope of Service	Term	Amount
1744	New	A2960 - Service for Physically Handicapped Children	Carolyn Turner	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/14 - 6/30/15	\$42,602.00
See contract # 1728.						
1786	New	A2960 - Service for Physically Handicapped Children	VMC Group, Inc.	Transportation Consulting and Vehicle Routing Services for Children with Special Needs.	7/01/14 - 6/30/15	\$89,750.00
CAB details are reviewed. Ms. Geohagen explains this is mandated. They received two proposals and this vendor was the most efficient. They have been the provider for the last couple of years. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
1795	New	A3150 - Correctional Facility	High Voltage Electric Services, Inc.	Remove carbon build up and recalibrate engine controls to handle building load for generators.	1 year	\$35,000.00
CAB details are reviewed. Mr. Lyons notes that power was lost during the night last week and the generators couldn't kick on. The new digital system there will be regular checking of the systems to avoid this happening again. Mr. Morse motions to approve contract, Mr. McCoy seconds the motion. The contract is approved.						
Meeting concluded at 11:25am						