CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*Honorable Bruce A. Hidley, *County Clerk*Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, April 28, 2014 | HR Small Conference Room, 112 State Street, Room 940 | 9:00am

Members Present	Bruce Hidley, <i>County Clerk</i> Shawn Morse, Chairman , Legislature	9	
	Christian Clark, Correctional Facility	Matthew Clyne, BoE	Shanna Witherspoon, DMB
	Tina Nolan, Correctional Facility	Rachel Bledi, <i>BoE</i>	Sarah Cantwell, DMB
	Gail Geohagen, DCYF	Eugenia Condon <i>, Law</i>	
	Moira Manning, DCYF	Ralph Signoracci, Legislature	
	Richard Lyons, Sewer District	Scott Siegel, CEO	
	Darrell Duncan, Public Works	Dave Friedfel, DMB	
	Paul Engel, Public Works	Chandra Williams. DMB	

Meeting commenced at 9:05am.

Mr. Hidley notes that both he and Chairman Morse are in attendance, Mr. McCoy will not be attending today's meeting. Mr. Hidley notes that due to the time change of the meeting there has been a request to allow the DCYF contracts to be considered first as they have another meeting to attend. This is fine with the board.

Youth and Families Family Center Children's Mental Health Clinic 6/30/2015 7 hours a week @ \$160/hr plus an add'l 4 hours/ month as needed Mr. Hidley reviews the basics of the contract. Ms. Geohagen explains this contract is part of a mandate and without this contract Dr. would not be able to function as a Mental Health Clinic. Mr. Hidley motions to approve contract, Mr. Morse seconds motion. The contract is approved. 1748 New A6119 - Children, Equinox Inc. Provision of Specialized Independent 6/01/2014 - \$30,000 Living Skills Services as per the Chafee 5/31/2015 Act. Equinox will continue to provide Specialized Independent Living Skill Services as per the Chafee Act for 20 slots at a monthly cost of \$2500 and a	Cont.#	Type	Dept.	Vendor	Scope of Service	Term	Amount
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Mr. Hidley reviews the basics of the contract. Ms. Geohagen explains this contract is part of a mandate and without this contract Divided by the contract of a mandate and without this contract Divided by the contract is approved. 1748 New A6119 - Children, Equinox Inc. Provision of Specialized Independent 6/01/2014 - \$30,000 Children, Youth and Families Living Skills Services as per the Chafee 5/31/2015 Act. Equinox will continue to provide Specialized Independent Living Skill Services as per the Chafee Act for 20 slots at a monthly cost of \$2500 and a			Youth and Families	Family Center	Children's Mental Health Clinic	6/30/2015	
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total contract not to exceed \$30,000.					•		

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	Type	Dept.	Vendor	Scope of Service	Term	Amount
1724	New	A3150 - Correctional	Simplex Grinnell Robert Treiling	Upgrade the Fire Alarm System at the Albany County Correctional	One Year	\$90,568.00
		Facility	#952-6058	Facility-Phase 2		
				second phase of the upgrade for the correctility. Mr. Morse motions to approve the co		
	_	ontract is approved.	id the correctional fac	ancy. Wir. Worse modons to approve the c	ontract, Mir. Hidi	ley seconds
1721	New	A1450 - Board of Elections	Vincy's Printing	Purchase of ballot stock paper on an as needed basis for primary, general and any special elections.	5 years	\$99,995.00
Schenecta they came Ms. Bledi cost will be than the	ady count e up with adds that be lower t contract.	ies. It is an open ende the contract amount. at this point they are han the full amount lis Ms. Condon notes tha	d contract due to not Mr. Clyne replies he i not sure how many b ted. Mr. Hidley motic	ne low bidder and this is a piggy-back contribution having a concrete number of necessary be sometimes as not sure he believes the estimate was as allots will be needed and that this is a guestimes to approve contract. Mr. Morse clarifications written with the phrase "not to exceed	allots. Mr. Hidle close to \$100,00 ss. She states th es; the actual to	y asks how 00 as possible. at the actual tal will be less
		act is approved.				
1709	New	DM5130 - Road Machinery	Four vendors INFORMATION IS IN	Purchase of Tires	5/1/2014 - 4/30/2015	\$40,000.00
		Maintenance	ADDITIONAL		with one (
			COMMENTS		one year	
					renewal)	
					ontion	
Na Hidle		acontrolat dataila NAv I			option	
				e are four vendors and they deal with each e motion. The contract is approved.	•	es they need.
		to approve contract, D5110 -	Mr. Morse seconds th	e motion. The contract is approved. Purchase of Asphalt material for	based on the tir	
Mr. Hidle	y motions	to approve contract,	Mr. Morse seconds th AWARDED VENDORS IN ADDITONAL	e motion. The contract is approved.	based on the tir	\$47,000.00
Mr. Hidle 1711	y motions New	D5110 - Maintenance of Roads and Bridges	Mr. Morse seconds th AWARDED VENDORS IN ADDITONAL COMMENTS	e motion. The contract is approved. Purchase of Asphalt material for	5/1/2014 - 4/30/2015	\$47,000.00
Mr. Hidle 1711 Mr. Hidle	y motions New y reviews	D5110 - Maintenance of Roads and Bridges contract details. Mr. I	Mr. Morse seconds th AWARDED VENDORS IN ADDITONAL COMMENTS Morse asks if these ve	e motion. The contract is approved. Purchase of Asphalt material for maintenance of roadways.	5/1/2014 - 4/30/2015 an explains that	\$47,000.00 these
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Cont.#	Туре	Dept.	Vendor	Scope of Service	Term	Amount
1717	New	G8110 - Sewer District Administration	Schnabel Engineering	Engineering services for the North and South Plant Wet Weather Operating Plan, mandated by NYS DEC via SPDES permit modification	8 months	\$28,600.00
unanimo Lyons ad	ous. This is lids that the	set to be a new Best r	nanagement plan. Mr as prior experience wit	e four proposals submitted and the decisic . Hidley asks what gave Schnabel the edge th this project. Mr. Morse motions to appr	over the other	vendors. Mr.
1751	Renewal	A1420 - Law (County Attorney)	Arthur J. Gallagher Risk Management Services	Provide brokerage services to the County to market and obtain premium quotes for the County's Liability, Casualty and Medical Malpractice insurance coverage.	One Year	\$99,999.00
coverage contract	e bought. N , Mr. Hidley	/lr. Hidley points out h		he amount is not exact as it depends on the being set by the insurance company. Mr. wed.	•	

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