

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Thomas G. Clingan, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, December 23, 2013 | CEO Conference Room, 112 State Street, Room 825 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Shawn Morse, <i>County Legislature, Chairman</i> Thomas Clingan, <i>County Clerk</i>		
Others Present	Richard Lyons, Sewer Dist. Pat Dillon, Aging Daniel Mirabile, DGS George Brown, Aging Thomas Coffee, Nursing Home Steven Martini, Nursing Home Kelle Roberts, Mental Health Pat Snyder, Health	Pam O'Neil, Purchasing Thomas Marcelle, Law Eugenia Condon, Law Ralph Signoracci, Legislature Harvey Finkelstein, Nursing Home Brad Fischer, CEO John Evers, CEO Dave Friedfel, DMB	Chandra Williams. DMB Scott Siegel, CEO Emma Forbes, CEO Mike McLaughlin, CEO Shanna Witherspoon, DMB Dave Reilly, DMB

Type	Cont.#	Department	Vendor	Scope of Service	Term	Amount
1572	New	A1230 - County Executive	Arsenal Business & Technology Partnership	The Arsenal Business & Technology Partnership will create and execute economic development strategies involving various community stakeholders. They will conduct data analysis regarding area economic performance and provide research on industrial sector performance including science/technology, finance, communications, agriculture, tourism and construction.	1 year with 1 year renewal option	\$64,200.00
<p>Mr. Clingan inquired about the term of the contract. Mr. Fischer responded that we want to be able to evaluate the work that has been done after a year. Mr. Clingan asked if there was only on response to the RFP. Mr. Fischer answered yes and explained that there will be a 1:1 contribution from the Arsenal Business Technology Partnership. County Executive McCoy commented that we need materials to promote our area and explained that we did not have a deliverable to hand out to those looking to invest in our community. Mr. Morse asked if we have reached out to local IDAs and Chambers. Mr. Fischer responded yes and mentioned that Chambers often only promote their members. The County Executive explained that the IDAs in the area do not talk to each other and if a business is not a good fit for a specific community, the business is not referred to other agencies within the County. He went on to mention that the County formerly had a large office for economic development but now the County Executive's Office handles many requests. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.</p>						
1470	Renewal	NH6020 - Residential Health Care Facilities (Nursing Home)	Harbor Pharmacy LLC	Provide pharmacy and consultant pharmacy services for the residents of the nursing home.	1/1/2014-6/30/2014	\$90,000.00
<p>Mr. Clingan commented that since this contract is only for 6 months, in the future it should go to the Legislature for a full year term. Mr. Morse concurred. Mr. Clingan moves to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.</p>						

Type	Cont.#	Department	Vendor	Scope of Service	Term	Amount
1597	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Maxim Healthcare Services, Inc.	Provide temporary personnel services to supplement the staffing needs of the nursing home.	1/01/2014-12/31/2014	\$10,000.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1596	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Favorite Healthcare Staffing, Inc.	Provide temporary personnel services to supplement the staffing needs of the nursing home.	1/01/2014-12/31/2014	\$75,000.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1595	New	NH6020 - Residential Health Care Facilities (Nursing Home)	Nurse Connection Staffing, Inc.	Provide temporary personnel services to supplement the staffing needs of the nursing home.	1/01/2014-12/31/2014	\$75,000.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1582	New	G8130 - Sewage Treatment	Phoenix Environmental Laboratories, Inc.	Environmental laboratory testing services	4 years	\$28,000.00
Mr. Clingan inquires if all of the others were above 28,000 and Mr. Lyons replies yes and explained that Phoenix was the lowest. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1590	New	A4322 - Contracted Mental Health	Mental Health Empowerment Project	Will provide peer support services to Albany County residents suffering from mental illness. They will specifically target individuals being served by the Capital Region Health Connections Health Home and Albany County care management program.	1/1/2014-12/31/2014	\$51,984.50
Mr. Clingan inquired why we are going with third provider. Mrs. Roberts explained that the other two providers are not local and there would be additional costs associated with rent. Mr. Clingan asked if we are satisfied with the provider and Mrs. Roberts responded yes. Mr. Clingan moves to approve the contract, Mr. McCoy seconds the motion. The contract is approved unanimously.						
1589	New	A4322 - Contracted Mental Health	Capital Area Peer Services, Inc.	Will provide peer services to Albany County residents suffering from mental illness. Services will be targeted to individuals being served by the Capital Region Health Connections Health Home and Albany County Mental Health care management services.	1/1/2014-12/31/2014	\$51,984.50
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1566	Renewal	A4322 - Contracted Mental Health	Counseling Care & Services	Provides mental health counseling to individuals suffering from mental illness.	1/1/2014-12/31/2014	\$20,199.00
Mr. McCoy inquires about how much this contract cost last year and Mrs. Roberts explained that it was 8,000 more than anticipated. Mr. McCoy recommended that the total amount be increased to \$28,199. Commissioner Friedfel explained that there will need to be an Executive transfer to cover the increase. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						

Type	Cont.#	Department	Vendor	Scope of Service	Term	Amount
1565	Renewal	A4322 - Contracted Mental Health	Mental Health Empowerment Project	Provides peer advocacy services to individuals suffering from chemical dependency.	1/1/2014- 12/31/2014	\$43,109.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1564	Renewal	A4322 - Contracted Mental Health	Catholic Charities	Provides case management services to individuals served in the transitional housing bed.	1/1/2014- 12/31/2014	\$36,255.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1563	Renewal	A4322 - Contracted Mental Health	New Visions	Provides workshop services to individuals suffering from developmental disabilities.	1/1/2014- 12/31/2014	\$97,241.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1605	New	A1420 - County Attorney	Larry I. Slatky, LTD	The Company shall provide up to 18 hours of consulting services to the County exclusive of travel time. The County shall pay the company a fee of Five Thousand Five Hundred Dollars (\$5,500) per month for seven months. The company shall provide advice, consultation and assistance to County in connection with its establishment of a Local Development Corporation ("LDC") and the transfer of operations of the Facility from the County to such LDC.	12/1/13- 6/30/14	\$38,500.00
Mr. Marcelle explained that this contract was negotiated by the County Attorney on behalf of the County Legislature to help with transitioning the Nursing Home to an LDC. Mr. McCoy commented that he does not agree with the decision to hire Mr. Slatky but he understands the need for a smooth transition and therefore he will be abstaining. Mr. Clingan wanted to clarify that we are not paying Mr. Slatky for travel time to and from Long Island twice a week and that the 18 hours is exclusive of the travel time. Mr. Marcelle explained that travel time was exclusive of the 18 consulting hours per week. Mr. Clingan explained that he had his doubts about the success of the transition but he would be voting in favor of this contract. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. Mr. McCoy abstained. The contract is approved.						
1593	New	A1610 - General Services Administration	Pemberton Fabricators	Volumetric Calibration Trailer	12/31/2014	\$24,457.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1591	New	A1610 - General Services Administration	D.A. Chainyk	Bathroom renovations @Mercantile	12/31/2014	\$29,800.00
Mr. Clingan comments that this clearly needs to be done. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1588	New	A1610 - General Services Administration	GP Land and Carpet	installing carpet	12/31/2014	\$80,000.00
Mr. Clingan asked if this was off NYS contract and Commissioner Mirabile explained that we do our own bidding for the service but still purchase the carpet off of State contract. Mr. Morse asked if they will be paid based on the work they do and Commissioner Mirabile commented that this contract is to secure a vendor. Mrs. Condon explained that this was a not to exceed contract. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						

Type	Cont.#	Department	Vendor	Scope of Service	Term	Amount
1586	New	A1345 - Central Purchasing	Central Poly Bag Corp.	Furnish and deliver trash bags to various Albany County Departments.	1 Year (1/1/14- 12/31/14)	\$25,000.00
Mr. Clingan asked how many suppliers we had and Mrs. O'Neil commented that we had 16 submissions. Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
1585	New	A1345 - Central Purchasing	Hill & Markes, Inc.	Furnish and deliver restroom supplies for various Albany County Departments.	1 Year (1/1/14- 12/31/14)	\$80,000.00
Mr. Clingan moves to approve the contract, Mr. Morse seconds the motion. The contract is approved unanimously.						
Other Business: Board will review minutes from December's CAB meeting.						
The meeting ended at 11:39am						