CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*Honorable Thomas G. Clingan, *County Clerk*Honorable Shawn M. Morse, *Chairman*, *County Legislature*

Tuesday, November 19, 2013 | CEO Conference Room, 112 State Street, Room 825 | 11:00am

Members Present	• • • • • • • • • • • • • • • • • • • •	Daniel McCoy, <i>County Executive</i> Shawn Morse, <i>County Legislature, Chairman</i>				
	Tim Murphy, Sewer Dist.	Pat Snyder, Health	John Evers, CEO			
	Doug Miller, Sheriff's Dept.	Matt Clyne, BoE	Dave Friedfel, DMB			
	Christian Clark, Corr. Fac.	Rachel Bledi, BoE	Chandra Williams. DMB			
	Pat Dillon, Aging	Karen Storm, Purchasing	Scott Siegel, CEO			
	George Brown, Aging	Katherine Brown, Law	Emma Forbes, CEO			
		Ralph Signoracci, Legislature	Mike McLaughlin, CEO			
			Sarah Cantwell, DMB			
Meeting comm	nenced at 11:03am.					

Type	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
New	1534	A3110 - Sheriff	Eclipse Network Solutions, LLC	Provide and install electronic card access system - to be funded by LETPP11 Grant - Encumbrance 21277120-Req 13-45 - NYS Contract PT64313 - Eclipse is a value added reseller.	N/A	\$33,101.06
				a sole bid. Mr. Miller replies, yes this is the only co Ir. McCoy seconds the motion. The contract is app		orovide
New	1537	A3150 - Correctional Facility	Carousel Industries	Software Upgrade to Telephone System	One Year	\$72,998.00
	1 - 1	ntract and that	the phones are b	eginning to fail and the upgrade is necessary. Mr. I	Morse moves to a	pprove the
	-		otion. The contrac			
	-		-		January 1, 2014 to December 31, 2014	\$89,850.39
New Mr. Clyne	1485 notes this tes they ar	A1450 - Board of Elections is a continuation of the continuation	NTS Data Services	2014 Software maintenance and support for TEAM, Sign-It, Full Doc, IMS, and PACETS. Poll book printing, traditional post card mail check processing and web based polling place lookup	January 1, 2014 to December 31, 2014 can do this in-hou	use. Mr.

Type	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
New	1523	NH6020 - Residential Health Care Facilities (Nursing Home)	Mid-State Industries, Ltd.	The contractor will provide repairs to the roof of the nursing home as currently needed and as directed by the County. This service will be provided for and charged to the County at the rate of \$68.50 per hour for the mechanic and \$60.00 per hour for the apprentice. The charge for materials will be cost plus 20% mark-up.	11/1/2013- 3/31/2014	\$34,000.00
	•		ntract is approve	<i>,</i> ,	o approve the c	ontract, wir.
Renewal	1498	NH6020 - Residential Health Care Facilities (Nursing Home)	Dentserv Dental Services, PC	The contractor/dentist provides the dental services of the residents of the nursing home. This includes, but is not limited to, providing a licensed dentist and dental assistant for a minimum of eight (8) hours per week, both of whom shall work additional hours when necessary to meet the resident's dental needs, without additional cost to the County.	1/1/2014- 12.31/2014	\$66,000.00
bidder. N	lr. Morse a	sks if they com	-	contract. Mr. McCoy notes that this company has c Mr. Coffey states yes, it's a nice service. Mr. Morse act is approved.	-	-
contract,		A4010 -	Cornell	Cornell Cooperative will provide 16 Initial	4/1/13 -	\$54,000.00

Туре	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
New	1526	A4010 - Health	New York State Department of Health, Aids Institute	In an effort to address high STD/HIV rates in Albany County, particularly in certain high risk populations, this contract enables us to increase knowledge regarding STD/HIV prevention, testing and treatment and to promote primary and secondary prevention. From grant funds from this contract, efforts will focus on educational outreach to both the target population and to ACDOH STD/HIV staff and will include three main initiatives: * educational materials (videos, brochures, flyers, evidence-based STD classroom curriculum, etc.) made available to support educational opportunities in the ACDOH STD clinic, area schools, jail, substance abuse treatment centers and other community-based organizations. * engage in a media campaign. * provide access to training opportunities for ACDOH STD clinic providers, nurses, and health educators. We will measure the number of materials obtained, number of materials distributed, and the population reached by the interventions. In addition, to address the increased incidence of meningococcal meningitis in at risk populations, we will provide free meningococcal vaccination at the ACDOH for up to 50 at risk MSM. We will measure the number of doses administered.	8/1/13 - 12/31/13	\$49,000.00
				Federally funded. Mr. Morse notes we send for the n. The contract is approved.	e test. Mr. Mo	rse moves to
Amendment	1525	A4010 - Health	St. Peter's Hospital - St. Peter's Bender Laboratory	Amending contract #554 to increase the contract amount from \$30,000.00 to \$42,000.00. The following original scope of service for contract #554 remains unchanged and reads as follows: Contractor shall provide services in cooperation with Health staff and in accordance with pertinent provisions of the County issued RFP No: 2011-149, and in accordance with the plan implementation and cost proposal contained in the proposal submitted in response to the RFP which is attached hereto as Schedule B.	3/1/12 - 2/28/14	\$42,000.00

Туре	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
This one is	funded 60	% County an		ng that this is for mandated clinical services, includitorse notes we send for the test. Mr. Morse moves.		
Renewal	1524	A6772 - Aging	Senior Projects of Ravena	The Contractor shall provide home-delivered meals and related services to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/14 to 12/31/14	\$74,472.00
this is the 2 of the mea explains th understand	and year r Is. He add at when t Iing and a	enewal, 11,00 s that Senior he RFP goes c sks for a clear	OO meals delivered. Services of Albany gout each vendor cor rer breakdown. Mr	21, 1518, 1517, 1516 & 1515 together. Mr. Morse Mr. McCoy asks about contract 1521, why there is get so much more per meal. Mr. Morse also asks whee back with their own price. We can negotiate. Morse asks if there is a cap? Mr. Brown states yects, Mr. McCoy seconds the motion. The contracts	s such a differen why this happens Mr. McCoy note s and notes that	ce in the cost s. Mr. Brown
Renewal	1521	A6772 - Aging	Senior Services of Albany	The Contractor shall provide congregate meals to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/14 to 12/31/14	\$76,897.00
Approved,	see contr	act 1524.				
Renewal	1518	A6772 - Aging	Senior Citizens of Green Island	The Contractor shall provide congregate meals to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/14 to 12/31/14	\$24,858.00
Approved,	see contra	act 1524.				
Renewal	1517	A6772 - Aging	Colonie Senior Service Centers	The Contractor shall provide congregate meals to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/14 to 12/31/14	\$94,138.00
Approved,	see contra	act 1524.				
Renewal	1516	A6772 - Aging	Cohoes Multi Service Senior Center	The Contractor shall provide congregate meals to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/14 to 12/31/14	\$68,179.00
Approved,	see contra	act 1524.				
Renewal	1515	A6772 - Aging	Albany Jewish Community Center	The Contractor shall provide congregate meals to eligible Senior Citizens within Albany County, meeting criteria that are required by the County and/or NYSOFA.	1/1/2014 to 12/31/14	\$20,842.00
Approved,	see contra	act 1524.				

	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
Renewal	1533	A6071 - Preventative Assistance Program (Title XX)	St. Anne Institute	Clinical Sexual Abuse Fee for Service for the provision of Specialty Prevention Services. St. Anne Institute (SAI) proposes to provide assessment and clinical services, on a fee-forservice basis, to children, individuals, and families who are dealing with issues related to sexual victimization and/or sexual offending. The specific services include specialized clinical consultation and specialized evaluations, including trauma assessment, sex offender risk assessment, and validation (credibility) assessments. SAI will also provide specialized sexual abuse treatment services (individual, group and family therapy) to children, parents/caregivers, and families. The overarching goal for this program is the resolution of concerns related to the sexual victimization/offending behavior so that there is a reduced risk of foster care placement and/or a reduction in length of foster care placement.	1/1/2014 - 12/31/2014	\$60,000.00
Mr McCov	reviews	details of contra	ct Ms Manning	explains further that this is preventing foster care	nlacements Mr	McCov asks

Type	Cont.#	Dept.	Vendor	Scope of Service	Term	Amount
Renewal	1531	A6071 - Preventative Assistance Program (Title XX)	St. Catherines Center for Children	Overnight Planned Respite program for the provision of Specialty Prevention Services. To provide overnight planned respite to children, ages five (5) to eighteen (18) years old, who are suffering from a Serious Emotional Disturbance, and their families who are in need of relief from multiple stressors that may present within their family unit. The goals of the program are to prevent, or alleviate a crisis and reduce the risk factors that contribute to abuse and neglect, prevent psychiatric hospitalization or foster care placement of the child, and provide the child with therapeutically-based social or recreational outings that strengthen their interpersonal capacities and skills. The respite program has the capacity to provide a pre-respite visit for the child to increase their comfort level with the service. This program will provide 150 planned overnight respite opportunities to children annually.	1/1/2014 - 12/31/2014	\$33,911.0
Renewal	1530	A6071 - Preventative Assistance Program (Title XX);#90	Rehabilitation Support Services	Compeer for Kids for the provision of Specialty Prevention Services. To provide On-Going Respite Services for up to 10 Albany County children at a time, ages 7-16 years old, with mental health needs, which are at risk of being placed out of the home due to behavioral, emotional or psychiatric problems. The Compeer for Kids Program is a nationally recognized, best practice model, which is based	1/1/2014 - 12/31/2014	\$56,127.00

Ms. Manning explains that this contract is to move services from Albany City to Albany County. Mr. Morse notes that he is a big supporter of these types of community based programs and asks if we have these types of programs. Ms. Manning replies that we do and we are looking at programs such as one in Colonie with Trinity as a sub-contractor, and Watervliet has a program. Mr. Morse notes that Cohoes is having trouble and would like a list of programs in the community. Ms. Manning adds that Healthy Families is in the library in Cohoes. Mr. Morse moves to approve the contract, Mr. McCoy seconds the motion. The contract is approved.

Туре	Cont.#	Dept.	Vendor	Scope of Service	Term	Amoun
Renewal	1529	A6071 - Preventative Assistance Program (Title XX)	Berkshire Farm Center Svcs	Prevention services in collaboration with Schenectady County to provide Functional Family Therapy to 40 families annually who have a youth at risk of foster care placement due to either child welfare involvement or juvenile justice involvement. The goal of FFT is to prevent the need for placement in foster care, to serve as an alternative to detention, and expedite the reunification of youth transitioning from out of home care. Anticipated outcomes are improvement in school attendance and performance, improved family functioning, prevention of involvement or further involvement in the juvenile justice/child welfare systems; and prevention of the need for out-of-home placement or	Term 1/1/2014 - 12/31/2014	\$96,678.0
report. Mr	. Morse n	otes that recrea		detention. Tasks if we are getting what we are paying for and one need to get kids to the programs. Mr. Morse movely		
Renewal	1528	A6071 - Preventative Assistance Program (Title XX)	Berkshire Farm Center and Services for Youth	PINS/JD Overnight Respite Program for the provision of Specialty Prevention Services. Program to provide crisis overnight respite, available on a 24 hour a day basis, seven days a week basis to youth under the age of 18, who are at risk for out-of-home placement and who are involved in the juvenile justice system due to a Person In Need of Supervision (PINS) petition or Juvenile Delinquency (JD) charge/adjudication and their families. Such respite will be provided in either a certified foster home environment or a group home setting for youth who require increased structure and supervision in order to be successful. The goals of Berkshire PINS/JD Respite program are to focus on the healthy preservation of the family, to help minimize any long-term disruption of families, to model appropriate family functioning, and help avert out-of-home placement.	01/01/2014 - 12/31/2014	\$30,000.0
Renewal Ms. Mannii approved.		Preventative Assistance Program (Title XX)	Farm Center and Services for Youth	provision of Specialty Prevention Services. Program to provide crisis overnight respite, available on a 24 hour a day basis, seven days a week basis to youth under the age of 18, who are at risk for out-of-home placement and who are involved in the juvenile justice system due to a Person In Need of Supervision (PINS) petition or Juvenile Delinquency (JD) charge/adjudication and their families. Such respite will be provided in either a certified foster home environment or a group home setting for youth who require increased structure and supervision in order to be successful. The goals of Berkshire PINS/JD Respite program are to focus on the healthy preservation of the family, to help minimize any long-term disruption of families, to model appropriate family functioning, and help avert	12/31/2014	

minutes are approved.

Meeting concluded at 11:25am.