

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Thomas G. Clingan, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, September 24, 2013 | CEO Conference Room, 112 State Street, Room 825 | 11:00pm

Members Present	Daniel McCoy, <i>County Executive</i> Thomas Clingan, <i>County Clerk</i> Shawn Morse, <i>County Legislature, Chairman</i>	
Others Present	Richard Lyons, <i>Sewer District</i> Christian Clark, <i>Correctional Facility</i> Kelle Roberts, <i>Mental Health</i> John Cox, <i>Sheriff's Department</i> Lori Catucci, <i>Purchasing</i> Eugenia Condon, <i>Law</i> Tracy Murphy, <i>Law</i> Mike Martin, <i>DGS</i> Paula Ragaini, <i>Legislative Minority</i>	John Evers, <i>CEO</i> Dave Friedfel, <i>DMB</i> Brad Fischer, <i>CEO</i> Emma Forbes, <i>CEO</i> Ashley Smith, <i>DMB</i> Chandra Williams, <i>DMB</i>
Meeting commenced at 11:09am		

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
New	1413	A3020 - Emergency Telephone/ E-911	Hitech Systems	Safety Net CAD software maintenance for the CAD system - Covered by E-911 surcharge.	4/1/2013- 3/31/2014	\$63,123.85
Mr. Cox explains this annual software maintenance that is paid, completely through the surcharge revenue. There is no county share. Mr. Clingan asks if it's the same price. Mr. Cox notes yes. Mr. Clingan adds that this is a sole source vendor so they are the only one available. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion. Contract is unanimously approved.						
New	1420	A3150 - Correctional Facility	AEC Energy Corporation - Randy Savage 518- 869-6862	Consulting - Review and update Flex Tech Energy project.	Phase I - 4 wks. From date of contract.	\$90,000.00

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<p>Mr. Clark explains that there were two bidders for this contract and information on both is contained within the packet. They are looking to choose AEC. This is a project that was started and NYSERDA noticed discrepancies in the counts of what needed to be upgraded and the technology being installed was outdated. They are looking for a new study and to start over. Mr. Clingan notes the difference in the two bids received this time. Mr. Clark explains that Clough Harbor was paid \$60,000.00 for the originally and the work was incorrect and incomplete. Mr. Clingan clarifies that they want to supersede the original study and scoring. Mr. Clark states yes, the Sheriff wants to go with AEC. Mr. Morse added that he sees the point, why re-hire a company that didn't get the job done the first time. Mr. McCoy asks if we should be pursuing action against Clough Harbor. Ms. Condon notes that Tracy Murphy is handling the case currently. Ms. Murphy adds that their version of what happened in a completely different from what the Correctional Facility people are saying. They are blaming NYSERDA. Mr. McCoy asks if we should be spending another \$90,000.00 and let Clough Harbor off the hook. Mr. Morse asks if the NYSERDA information is included. Ms. Murphy states yes and there are flaws in the NYSERDA study and that people in the jail may have made some bad choices. Mr. Clark adds that they have two contractors waiting and they need to move or they could loose them. Mr. Morse recommends that we go ahead with AEC. Mr. Clingan asks how much the two contractors are going to cost. Mr. Clark notes \$1.2 million. Mr. Clingan notes that since these are energy improvements so we should see a recoup of the funds. Mr. McCoy states he is not happy as he wants to get results from Clough Harbor and would like to hold off. Mr. Morse asks if we can get updates from the legal department. Ms. Murphy states yes they can be given updates. Mr. McCoy adds that he does not want to go against the Sherriff and does not want to hold up projects. Mr. Morse adds that he would like the documentation for the Legislature. Mr. Clingan asks how long this has been going on. Ms. Murphy states several months. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion. Mr. McCoy abstains. Contract is approved with a majority vote.</p>						
New	1417	A3150 - Correctional Facility	High Voltage Electric Service, Inc.	Replacement of defective and non- functioning components on the emergency generator system switchgear.	One Year	\$43,000.00
<p>Mr. Clark notes this is an emergency situation as they are down a generator and if one more goes out they cannot run the facility. The generator needs an upgrade as its current technology is no longer supported. Mr. Clingan clarifies that this is a \$43,000 contract and it's a new problem. Ms. Catucci adds that this is currently still out to bid. Mr. Morse asks why they should vote today. Mr. McCoy points out that if they do not vote they will have to come back for an emergency meeting in a week. Mr. Clingan we could go forward with the approval on the contingency of what comes in on Friday. Mr. McCoy asks if the purchasing the department can send out the information on Friday. Ms. Catucci states yes they can. Ms. Condon asks if the amounts are lower will the approval still be valid. Mr. McCoy states yes, Mr. Morse agrees, Mr. Clingan also agrees. Ms. Catucci adds that \$2500 has been added to the amount in the bid. Mr. Clingan motions to approve with a contingency, Mr. Morse seconds the motion. Contract is unanimously approved.</p>						
New	1415	G8130 - Sewage Treatment	GSM Filtration, Inc.	Provide vertical and gravity cloths for the North and South belt filter presses	2 years	\$25,000.00
<p>Mr. Clingan asks if this is a new vendor and notes the price is markedly lower. Mr. Lyons states this is a new vendor and they covered all the bases and were very thorough in the process. He is very comfortable with the bidder and the specs. Mr. Clingan asks if the board members have any questions. No questions. Mr. Morse motions to approve the contract, Mr. Clingan seconds the motion. The contract is unanimously approved.</p>						

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Amendment	1412	A4322 - Contracted Mental Health	Counseling Care & Services	Provides mental health assessment, referral, and treatment to individuals being treated at their clinic in Cohoes. Also provides employee assistance and advocacy to mental health consumers employed in Albany County.	1/1/2013- 12/31/2013	\$28,199.00
<p>Ms. Roberts explains this is an amendment to a contract that covers an array of mental health issues. This brings up the total to \$28,199.00. Mr. McCoy notes that this is an area that had been cut previously that needs to be brought up again. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion. The contract is unanimously approved.</p>						
New	1409	A1620 - Building Services	Mid-State Industries	Removal of dry-wall, doors, counters, and other fixed walls and closets on 9, 10,11 floors. Dry-wall new areas for offices on 9,10,11; install new counter on 11, new suites of offices on 10. Renovate all of front and side offices on 11. Remove and then install secure area for Crime Victims on 11. Install approx. 7 doors. Approximately 15 areas for demolition and then dry wall areas. Paint all sites. Install new closet and door on 9.	2 months	\$81,000.00
<p>Mr. Evers explains the contract. He adds this is a contractor that has done work in the building before. This is piecemeal work, not entire floors. Mr. Clingan asks if this vendor's work was satisfactory previously. Mr. Evers states yes. Mr. Morse motions to approve contract, Mr. Clingan seconds the motion. The contract is unanimously approved.</p>						
New	1422	A1620 - Building Services	ORM	Relocation, design services, moving coordination, space planning, furniture purchasing oversight and associated administration for 2,6,8,9,10,11 floors at 112 State Street.	5 months	\$46,710.00
<p>Mr. Evers states this is the last phase for ORM. All prep work is complete. Mr. Martin is doing all engineering work in-house. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion. The contract is unanimously approved.</p>						
<p><u>Other Business:</u> Board will review minutes from August CAB meeting.</p>						
<p>Mr. Clingan notes that he has submitted some changes to the minutes and with those changes he is okay with going forward with approval. Mr. Clingan makes a motion to approve minutes, Mr. Morse seconds the motion. Minutes are unanimously approved.</p>						
<p>Meeting concluded at 11:27am</p>						