

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Thomas G. Clingan, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, June 18, 2013 | CEO Conference Room, 112 State Street, Suite 200 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Thomas Clingan, <i>County Clerk</i>		
Others Present	Mike Lyons, Sheriff Steve Gecewicz, Sheriff Rich Lyons, Sewer Dist. John Evers, General Services Tom Coffey, NH Karen Storm, Purchasing	Eugenia Condon, Law Paula Ragaini, Minority Office John Evers, DGS George Brown, Aging Patrick Dillon, Aging Brad Fischer, CEO	Chris Quinn, CEO Mike McLaughlin, CEO Scott Siegel, CEO David Friedfel, DMB Ashley Smith, DMB Chandra Williams, DMB Sarah Cantwell, DMB
Meeting commenced at: 11:05am			

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
New	1360	A3150 - Correctional Facility	Simplex Grinnell	Upgrade the Fire Alarm System at the Albany County Correctional Facility-Phase 1	One Year	\$90,723.00
<p>Mr. Evers explains contract. Management and Budget has requested a two year phased plan that included labor and materials. Mr. Clingan asks if we are using this company now and staying with them. Mr. Evers states yes, to both. Mr. Clingan asks if the work is satisfactory. Mr. Evers says yes. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
New	1295	G8110 - Sewer District Administration	O'Brien & Gere	Engineering support for compliance schedule CFR part 60, subpart MMMM Sewage Sludge Incinerator Rule	9 months	\$38,500.00
<p>Mr. Clingan notes that Clough Harbor is the low bidder, and asks why they are not the chosen vendor. Mr. Lyons explains that the bid from Clough Harbor showed they did not understand the project. Their hourly rates are not feasible. They received seven bids with a mean range of \$40,000 - \$50,000. Mr. Clingan asks if the winning bid was the lowest of the mean and do they have experience with Albany County. Mr. Lyons replies, yes and they have a wealth of experience with AC. This project is to comply with an unfunded mandate. Mr. Clingan notes then we must comply. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
Amendment	1294	G8130 - Sewage Treatment;	Breakell Law Firm, P.C.	Invoke extension clause, legal support waste heat cogeneration project	1 year	\$90,000.00
<p>Mr. Lyons explains that this contract is originally from 2011. This is the last extension. Mr. Clingan asks if there is an increase in the amount. Mr. Lyons says no, they have expended about \$30,000. Mr. McCoy asks if we can do this in-house. Ms. Condon adds that we started with the outside group and we should stay with them at this point. Tracy Murphy has been working with them closely. Mr. Lyons adds that Tracy has been great. Mr. Clingan asks if one more year is enough. Mr. Lyons states he believes so. Mr. Clingan notes then we must comply. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
Amendment	1293	A6772 - Aging	Senior Services of the Albany Area	Amendment to Contract #925 - increase the Federal funding amount from \$28,568.00 to \$31,921.00, to provide additional professional services for the operation of health insurance counseling for eligible seniors.	April 1, 2012 - March 31, 2013	\$3,353.00
<p>Mr. Dillon explains this is a situation where the provider went over the contracted amount. They are now seeking more grant money to cover provider expenses. There are about 1,500 seniors receiving services. Mr. Friedfel asks if they should get a new contract before asking for more funds. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
Renewal	1317	NH6020 - Residential Health Care Facilities (Nursing Home)	Brenda Mayette	Provide dietician services for the residents of the home.	7/1/2013-9/30/2013	\$13,392.00
<p>This is an extension of a contract for three months of services; it was originally for six months. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
Renewal	1314	NH6020 - Residential Health Care Facilities (Nursing Home)	College of St. Rose	Provide speech therapy services to the residents of the home.	7/1/2013-9/30/2013	\$13,620.00
<p>The College of Saint Rose pulled the contract due to the uncertainty of the Nursing Home.</p>						
New	1288	A1610 - General Services Administration; A1620 - Building Services; A3110 - Sheriff; A3150 - Correctional Facility; D5010 - Public Works Administration; G8110 - Sewer District Administration; NH6020 - Residential Health Care Facilities (Nursing Home)	Troy Light	Purchase of Electrical Supplies on an as needed basis through bid term.	1 year	\$55,500.00
<p>Ms. Storm explains they do RFQ's as requests come in and Troy Light wins most of the contracts. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
<p>Other Business - Minutes from May CAB meeting.</p>						
<p>Mr. Clingan states he has no issues, Mr. McCoy agrees. Mr. Clingan motions to approve contract. Mr. McCoy seconds the motion. Contract is approved.</p>						
<p>Meeting concluded at 11:25am.</p>						