

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Thomas G. Clingan, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, May 28, 2013 | CEO Conference Room, 112 State Street, Suite 200 | 11:00am

Members Present	Daniel McCoy, County Executive Shawn Morse, Chair of Legislature Thomas Clingan, County Clerk		
Others Present	Richard Lyons, Sewer District John Evers, General Services Gail Geohagen, CYF Karen Storm, Purchasing Eugenia Condon, Law Paula Ragaini, Minority Office	Dr. Giordano, Mental Health Gail Geohagen, CYF Christian D'Alessandro, D.A.'s Office Cecilia Logue, D.A.'s Office David Kircher, DSS Ralph Signoracci, Legislature	Chris Quinn, CEO Mike McLaughlin, CEO Scott Siegel, CEO David Friedfel, DMB Sarah Cantwell, DMB
Meeting commenced at: 11:04am			

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
Renewal	1283	A1165 - District Attorney	West	Provide legal research services to members of the District Attorney's Office.	36 months	\$45,000.00
Mr. Clingan notes that these are both for one vendor and similar enough to be considered together. Mr. D'Alessandro from the District Attorney's office explains both contracts and why there are two separate contracts. Ms. Storm notes that they have tried in the past to get one group contract. Mr. Morse asks about using LexisNexis and Mr. D'Alessandro explains that do not have the scope for this contract. Mr. Clingan motions to approve, Mr. Morse seconds the motion. The contracts pass unanimously.						
Renewal	1284	A1165 - District Attorney	West	Provide specialized legal research to the Appeals Unit of the District Attorney's Office	36 months	\$27,900.00
See above.						
New	1286	G8130- Sewage Treatment	B.D.I.	Provide bearings and seals on an as needed basis.	3 years	\$24,000.00
Mr. Lyons explains contract, and that this is the lowest cumulative cost of parts. One bid came in lower but that vendor did not have costs for all necessary items. Mr. Clingan motions to approve, Mr. Morse seconds the motion. The contract passes unanimously.						
Renewal	1220	A4230 - Contract Narcotic Addiction	The Altamont Program	Provides case management and cognitive behavioral therapy to individuals being served by the Reentry Task Force.	7/1/2013-6/30/2014	\$84,034.00
Dr. Giordano explains this is a sub-contract for case management with a grant from NYS Criminal Justice. Mr. Clingan clarifies that it is 100% state funded and the state picks the source. Dr. Giordano notes that Mental Health sent out the RFP's and chose the provider. Mr. Morse motions to approve, Mr. Clingan seconds the motion. The contracts pass unanimously.						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
Amendment	1247	A6010 - Social Services;	Homeless and Travelers Aid Society	Social Services is the lead agency for the coordination, implementation and management of the Emergency Solutions Grant (ESG) to provide Rapid Rehousing and Eviction Prevention Services to City of Albany individuals who are homeless or facing eviction. Social Services contracts with the provider for case management, financial and eviction prevention services.	6/1/2012-8/31/2013	\$58,900.00
<p>Mr. McCoy joins the meeting. Mr. Clingan notes the next four contracts will be considered together. Mr. Kircher explains they are asking to move money from two other recipients who have not been active to extend these providers. Mr. Clingan asks if the ability to re-program money continue. Mr. Kircher adds that there is only three months left on the contract, if they went further they would not include the least used provider. Mr. Clingan motions to approve, Mr. Morse seconds the motion. The contracts pass unanimously.</p>						
Amendment	1248	A6010 - Social Services;	Interfaith Partnership for the Homeless	Social Services will be the lead agency for the coordination, implementation, and management of the Emergency Solutions Grant (ESG) to provide Rapid Rehousing Services to City of Albany individuals who are literally homeless. Social Services proposes to contract with the provider for rapid rehousing services specifically related to case management and financial services.	6/1/2012-8/31/2013	\$50,900.00
See above.						
Amendment	1249	A6010 - Social Services;	United Tenants of Albany	Social Services will be the lead agency for the coordination, implementation, and management of the Emergency Solutions Grant (ESG) to provide Rapid Rehousing and Eviction Prevention Services to City of Albany persons facing homelessness. Social Services contracts with the provider for eviction prevention services, specifically related to case management and financial services.	6/1/2012-8/31/2013	\$41,000.00
See above.						
Amendment	1250	A6010 - Social Services;	Legal Aid Society of Northeastern New York, Inc.	Social Services will be the lead agency for the coordination, implementation, and management of the Emergency Solutions Grant (ESG) to provide Rapid Rehousing and Eviction Prevention Services to City of Albany persons facing homelessness. Social Services contracts with the provider for case management services related to eviction prevention.	6/1/2012-8/31/2013	\$30,277.00
See above.						
Renewal	1251	A6140 - Safety Net;A6142 - Emergency Aid for Adults	The Addictions Care Center of Albany	Emergency/Transitional shelter services for temporary assistance eligible person who are homeless and in recovery from alcohol/substance abuse.	7/1/2013-12/31/2013	\$76,243.00
See above.						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
Renewal	1252	A6140 - Safety Net; A6142 - Emergency Aid for Adults;	The Altamont Program, Inc.	Under a performance-based contract, transitional shelter services will provide temporary room, board, supervision, information and referral, assessments of housing and self-sufficiency needs to 9 homeless persons. Lengths of stay will average 10 weeks and residents will concurrently participate in needed life skills, vocational training and/or treatment programs.	7/1/2013-12/31/2013	\$34,625.00
Mr. Kircher explains this is a short renewal in order to change the date to a yearly renewal. Mr. Clingan motions to approve, Mr. Morse seconds the motion. The contract passes unanimously.						
Renewal	1237	A2960 - Service for Physically Handicapped Children;	VMC Group, Inc.	Transportation Consulting and Vehicle Routing Services for Children with Special Needs.	July 1, 2013 to June 30, 2014	\$89,750.00
Mr. Clingan notes that we have had VMC for a while. Ms. Geohagen agrees and they are satisfied. Mr. Clingan asks if there were other bids. Ms. Geohagen notes that this is the second renewal on a contract. Mr. Clingan motions to approve, Mr. McCoy seconds the motion. The contract passes unanimously.						
New	1253	A2960 - Service for Physically Handicapped Children;	Schonowe Preschool	Center Based Preschool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/13 - 6/30/14	\$86,499.00
Mr. Clingan notes, the next four contracts will be reviewed together. Mr. Morse asks if these should be consolidated and sent to the Legislature as the collective amount is above the CAB level. Ms. Condon notes that although they are for the same service there are four separate providers and therefore there must be four separate contracts. Mr. Morse then clarifies the point that the separate providers need separate contracts. Mr. Clingan motions to approve, Mr. McCoy seconds the motion. The contracts pass unanimously.						
New	1254	A2960 - Service for Physically Handicapped Children;	Story Place Preschool	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/13 - 6/30/14	\$25,694.00
See above.						

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New	1255	A2960 - Service for Physically Handicapped Children;	Whispering Pines	Center Based Preschool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/13 - 6/30/14	\$95,914.00
See above.						
New	1256	A2960 - Service for Physically Handicapped Children;	Pauline K. Winkler Center @ College of Saint Rose	Center Based PreSchool Providers. The NYS Educ Law (4410) requires municipalities to provide an approved preschool special education program for children age 3 to 5 who have been determined by the Board of Ed to have a disabling condition. Albany County contracts with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering preschool education to children with disabilities.	7/01/13 - 6/30/14	\$36,769.00
See above.						
New	1257	A2960 - Service for Physically Handicapped Children;	Cathryn Abbey	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$27,832.00
<p>Mr. Clingan notes that the remaining contracts will be considered together. Ms. Geohagen explains the scope of the service. Mr. Clingan thanks CYF for the history of payments that has been included in the backup materials. He then asks if the family chooses. Ms. Geohagen says yes which is why the list is long. Mr. Clingan asks if anyone has questions. Mr. Clingan motions to approve, Mr. McCoy seconds the motion. The contracts pass unanimously.</p>						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
New	1258	A2960 - Service for Physically Handicapped Children;	Circle of Friends	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$54,909.00
See above.						
New	1259	A2960 - Service for Physically Handicapped Children;	Early Childhood Education Center	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$49,142.00
See above.						
New	1260	A2960 - Service for Physically Handicapped Children;	Denise Farrell	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$34,882.00
See above.						

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New	1261	A2960 - Service for Physically Handicapped Children;	Ann Finch	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$23,104.00
See above.						
New	1262	A2960 - Service for Physically Handicapped Children;	Heidi Gray	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$28,828.00
See above.						
New	1263	A2960 - Service for Physically Handicapped Children;	Cynthia Greene	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$25,990.00
See above.						

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New	1264	A2960 - Service for Physically Handicapped Children;	Catherine Kunz	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$30,158.00
See above.						
New	1265	A2960 - Service for Physically Handicapped Children	Jill McClain	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$28,811.00
See above.						
New	1266	A2960 - Service for Physically Handicapped Children	Susan Noonan	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$26,847.00
See above.						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
New	1267	A2960 - Service for Physically Handicapped Children	Pauline K. Winkler Center @ College of Saint Rose	Mandated Related Services for Disabled Children ages 3 to 5. The Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$91,042.00
See above.						
New	1268	A2960 - Service for Physically Handicapped Children	Erika Pelleiter	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$37,443.00
See above.						
New	1269	A2960 - Service for Physically Handicapped Children;	Sarah Rosa	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$21,509.00
See above.						

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New	1270	A2960 - Service for Physically Handicapped Children	Christine Roylance	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$21,484.00
See above.						
New	1271	A2960 - Service for Physically Handicapped Children	Carolyn Turner	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$51,621.00
See above.						
New	1272	A2960 - Service for Physically Handicapped Children	Spotted Zebra Learning Center	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$39,570.00
See above.						

Type	Cont. #	Department	Vendor	Scope of Service	Term	Amount
New	1273	A2960 - Service for Physically Handicapped Children	Unity Sunshine	Mandated Related Services for Disabled Children ages 3 to 5. State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to help them attain their educational goals. Municipalities contract with private service providers	7/01/13 - 6/30/14	\$21,029.00
See above.						
<u>Other Business:</u> Board will review minutes from March and April CAB meetings.						
Mr. Clingan notes that has no issue with the minutes from the 18th asks if anyone has questions. Mr. McCoy motions to approve, Mr. Morse seconds the motion. The minutes are approved. Mr. Clingan notes that he was not at the meeting on the 22nd, so he can not speak on those minutes. Mr. McCoy motions to approve, Mr. Morse seconds the motion. The minutes are approved.						
Meeting concluded at 11:20am						