

CONTRACT ADMINISTRATION BOARD MEETING MINUTES



Honorable Michael G. Breslin, *County Executive*
Honorable Thomas G. Clingan, *County Clerk*
Honorable Daniel P. McCoy, *Chairman, County Legislature*

Monday, April 25, 2011 | 9:00 A.M. | CEO Conference Room, 112 State Street, Suite 200

Members Present: Michael Breslin, *County Executive*
Thomas G. Clingan, *County Clerk*
Daniel McCoy, *Chairman County Legislature*

Others Present:
Eugenia Condon, *Law*
Karry Culihan, *Law*
Craig Denning, *Law*
Bill Conboy, *Legislative Majority Counsel*
Karen Storm, *Purchasing*
John McPhillips, *Management & Budget*
Tom Leitz, *Management & Budget*
Lisa Henty, *Management & Budget*
Rich Lyons, *Sewer District*
Judy Glassanos, *Aging*
George Brown, *Aging*
Joe DeAngelis, *Social Services*
Michael Franchini, *County Executive's Office*
Liz Staubach, *County Executive's Office*
Juan Genao, *County Executive's Office,*

The meeting commenced at 9:05 A.M.

TYPE: NEW
Contract Number: 161
Requesting Department: Sewer District
Vendor: Breakell Law Firm, PC
Scope of Services: Special Counsel for waste heat cogeneration project.
Term: 1 year with 2 one year extensions
Amount: \$50,000.00

Mr. Lyons stated that this was a new contract for special counsel for the waste heat cogeneration project. Mr. Lyons continued that counsel is needed to address immediate and future legal issues. Mr. Lyons stated that the immediate issues include notice of mediation of claims in regards to two engineer/owner rejected price change orders and contractor rejection of a contract amendment. Mr. Lyons continued that all issues are with the general contractor, C.O. Falter construction Corporation from Syracuse. Mr. Lyons continued that this contractor has a "history" of filing litigation claims, but this is the first time the District has had an issue with them (they've been used on four separate projects). Mr. McCoy asked why this could not be done using the County Law Department. Mr. Denning responded, that currently the law department dose not have the staff or resources to be involved in litigation. Mr. McCoy asked for clarification to Mr. Denning's statement. Mr. Denning stated that currently the law department does not have an attorney dedicated to litigations. Mr. Denning continued that the County currently keeps seven law firms on retainer for litigation matters. Mr. McCoy asked what we spend on outside firms for litigation. Mr. Denning responded his best estimate would be a half million dollars. Mr. McCoy asked Mr. Denning of the possibility of hiring an additional attorney for this litigation. Mr. Denning replied that this is a possibility to explore. Mr. Breslin asked Mr. Denning, if he were to add an additional attorney would he have this individual be specific area attorney, such as construction. Mr. Denning responded, he would prefer an attorney with that specialization. Mr. Clingan motioned to approve the contract. Mr. Breslin seconded the motion. Mr. McCoy opposed the motion. The contract was approved.

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TYPE: NEW
Contract Number: 173
Requesting Department: Aging
Vendor: Senior Service Centers of the Albany Area Inc
Scope of Services Approval of this request will allow Senior Service Centers of the Albany Area, Inc. to deliver the Health Insurance, Information, Counseling and Assistance Program (HIICAP) which provides information to Medicare eligible clients regarding Medicare, New York State EPIC, and other insurance programs.
Term: 04/01/2011 – 03/31/2012
Amount: \$28,400.00

Ms. Glassanos stated that this was a new contract for the Senior Service Centers of Albany to deliver the Health Insurance, Information, Counseling and Assistance Program (HIICAP) which provides information to Medicare eligible clients regarding Medicare, New York State EPIC, and other insurance programs. Ms. Glassanos noted that this was the only respondent. Mr. Clingan asked why she believed there was only responder. Ms. Glassanos replied that this was a very specialized area, originating with Golden Lane, and continues with senior services with exceptional services and highly specialized volunteers including PhD's and Lawyers. Mr. Clingan motioned to approve the contract. Mr. Breslin seconded the motion. The contract was unanimously approved.

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TYPE: RENEWAL
Contract Number: 153
Requesting Department: Social Services
Vendor: The Altamont Program
Scope of Services: Under a performance-based contract, transitional shelter services will provide temporary room, board, supervision, information and referral, assessments of housing and self-sufficiency needs to 50 homeless persons who are ex-offenders and/or discharged from alcohol/substance abuse treatment programs. Lengths of stay will average 10 weeks and residents will concurrently participate in needed life skills, vocational training and/or treatment programs
Term: 07/01/2011 – 06/30/2012
Amount: \$69,250.00

Mr. DeAngelis stated that this was a renewal contract for transitional shelter services will provide temporary room, board, supervision, information and referral, assessments of housing and self-sufficiency needs to 50 homeless persons who are ex-offenders and/or discharged from alcohol/substance abuse treatment programs. Mr. DeAngelis continued that the fiscal impact numbers had changed, that the new numbers were 71% for County Share and 29% State Funds. Mr. DeAngelis stated that this was due to changes in state funding. Mr. DeAngelis noted that this is the only contract where the county is contributing more than the state. Mr. McCoy asked what the rates would be for next year. Mr. DeAngelis stated that he was unsure about next year. Mr. Clingan asked if they were satisfied with the services of the Altamont Program. Mr. DeAngelis responded that they were very pleased. Mr. Clingan motioned to approve the contract. Mr. Breslin seconded the motion. The contract was unanimously approved.

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Other Business – The Board adjourned to executive session from 9:25 to 9:45. The Board agreed to differ approval of the minutes until the next meeting (May 2011). The meeting adjourned at 9:55 A.M.